

## Administrative Leave Application

## QUALIFYING SERVICE PERIOD DETAILS

The 'qualifying service period' is the length of time since either your initial appointment or return from the most recent study or administrative leave, and the day before the start day of your current leave request.

What were the dates of your last study or administrative leave? To N/A

Qualifying service period start date: end date

Number of months in qualifying service period

All of the following sections must be completed. You should attach relevant supporting documents to your application, and indicate the name of the attachment within the relevant section.

I. ABSTRACT

Provide an abstract explaining the proposed project for the leave, including an indication of the relationship between the objectives of the project and your ~~duties~~ scholarly activities at the university.

AttachmentName

N/A

II. PLANNED ITINERARY

AttachmentName

N/A

### III. USE OF FACILITIES AT UVIC

Provide a statement outlining the proposed use of any space or facilities at Uvic during the leave

AttachmentName

N/A

### IV. COLLABORTATION WITH OTHER INSTITUTIONS

Where collaboration or use of facilities at other institutions is an integral element of the proposed project, provide either a) documentation with respect to arrangements that have been completed; or b) requests for the use of facilities or plans for collaboration

AttachmentName

N/A

V. FUNDING OPPORTUNITIES

Provide a statement indicating the availabilities of fellowships, travel grants, grants (received or pending), and other outside support for the leave.

AttachmentName

N/A

VI. SUPERVISION OF GRADUATE STUDENTS

State arrangements made for the supervision of graduate students. Please name the supervisors, or indicate how you will continue to be involved in their supervision while on leave

AttachmentName

N/A

VII. SCHOLARUPDATE

Provide an update of scholarly developments resulting from your previous leave, if applicable.

AttachmentName

N/A