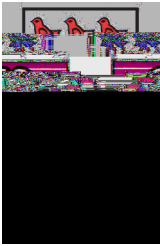


New Graduate Program (Masters and PhD) Approval Process (Ministry)

Step	Action	Resources	Who	Comments
1	Consult with Head of academic unit	DiscussidConsult with Dis Dean		



New Graduate Program (Masters and PhD) Approval Process - Ministry

	<p>and approvals as indicated on the template.</p> <p>All program proposals require units to complete the IACE consultat on template.</p> <p>***Ensure external letters of support are included</p>			
7	Submit completed templates (proposal) to FGS for Graduate Executive Committee approval.		Academic unit	Academic unit makes a short presentation at GEC and responds to questions. Revisions made as required by GEC.
8	FGS submits the proposal to Senate Committee on Planning for approval / recommendation to Senate.		Dean of FGS submits to AVPAP	Faculty Dean or designate makes a short presentation to SCP and responds to questions.
9	Proposal submitted for Senate approval by Admin to AVPAP.		AVPAP introduces the new program to Senate	Dean and academic unit respond to questions about academic content.
10	Proposal submitted for Board of Governors approval by Admin to AVPAP.		VPAC introduces the new program to Board of Governors	Resource allocations must be approved by Board.
11	Submission to the Ministry of Post-Secondary Education and Future Skills for review/approval.		AVPAP's Office	**Deans and the academic unit will be notified by AVPAP once Ministry approval is granted.

