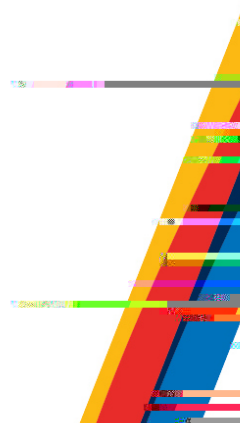
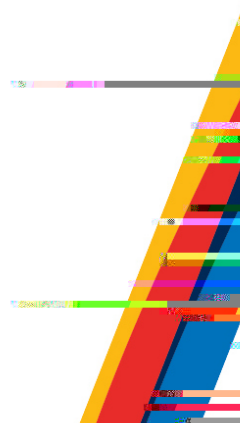


3. Committee Procedure

e)



- o rescinding an offer of admission or re-admission and a ban on any application for at least one term
- o



- s) The Committee may defer an appeal decision pending receipt of more information and may request additional documentation. If any Committee members request additional information, this will only be done if the Committee Chair decides that this additional information would be both relevant and cogent to deciding the appeal.
- t) Appeal decisions are communicated to the student in writing by the Office of the Registrar (Undergraduate Admissions or Undergraduate Records units) within one week of the decision.
- u) The Committee's decision may be appealed to the Senate Committee on Appeals only on the grounds of specific procedural error.

5. Delegated Authority

The Committee may delegate to the Office of the Registrar the Committee's authority to approve an admission or re-registration appeal in the following circumstances:

Admission:

- circumstances in which the student is denied admission due to being below the current cut-off but is above the calendar-stated university minimum; or,
- circumstances in which the student's admission offer is being withdrawn due to being below the current retaining average/GPA but is above the calendar-stated university minimum.

Re-registration:

- circumstances in which the student is denied re-registration due to the first assignment of a requirement to withdraw with documentation as described below; or,
- circumstances in which the student is denied re-registration due to the first assignment of a requirement and the student has, at maximum, two outstanding courses required for degree completion.

The approval of delegated appeals will be based on (but not limited to) demonstrated medical or other exceptional grounds in which the student has provided documentation for the period described (e.g. additional academic information such as, SAT/ACT scores, institutional comparative ranking etc.), and in consultation with the appropriate academic unit in the case of selective program decisions.

6. Annual Report to Senate

- v) The Committee's annual report to Senate shall contain the following information:
 - the number of appeals that have been heard and decided since the last report to Senate;
 - a summary of the appeals heard by general category together with the number of appeals allowed and the number rejected;
 - the report from the Faculty of Graduate Studies described in section 3g)
- w) The Committee may request further information from the Faculty of Graduate Studies following receipt of the report described in section 3g).

- x) If the Committee finds any university policy, regulation, procedure, or practice related to admission, re-registration, or transfer – including these Terms of Reference – that appears to need review and revision, the Committee may advise the Senate and recommend appropriate action.

Approved and Revised by Senate:

December 1, 1976

April 1, 1992

November 4, 1992

October 5, 1994

February 4, 2011

February 7, 2014

May 2, 2014

May 5, 2017

January 11, 2019

October 1, 2021

