

## Senate Committee on Curriculum

# MEMO

**Date:** 18 September 2019  
**To:** Senate  
**From:** Senate Committee on Curriculum  
**Re:** **2018-2019 Annual Report**

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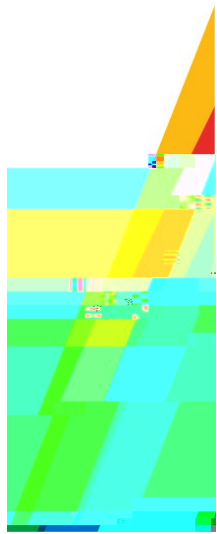
The Terms of Reference for the Senate Committee on Curriculum define its scope and relationship with Senate and other Senate committees. Annually in October, the committee presents a report to Senate on its business and proceedings over the previous academic year.

The Senate Committee on Curriculum met three times during 2018-19: C1 (10 December 2018); C2 (6 March 2019); C3 (23 August 2019). The committee considered a number of issues over the course of the year, most of which were discussed in all meetings.

- Primarily, there was the regular business of the assessment and approval of curriculum change submissions, to proceed to Senate.
  - The Committee assessed 1,523 submissions over the three Cycles (893, 591, 39), an increase of 17.5% from last year.
- There was ~~consideration~~ <sup>consideration</sup> in the Calendar
- The process for retaining or deleting sunsetted courses in the Calendar (courses not offered for five years) was stabilized and reviewed.

### **Continued Projects for the Upcoming Year**

- Implementation of Quali Workflow curriculum management software.
  - This project goes live in the current 2019-2020 curriculum Cycle 1, following test implementation in 2018-2019
- Coordination of SCC and SCP scheduling of submissions for new programs.
- Finalization of a yearly coordinated submission and process date chart for new programs, as they move through the two committees and on to Senate, Board of Governors and Ministry.



*Respectfully submitted,*

**2019/2020 Senate Committee on Curriculum**

Tim Haskett (Chair), Faculty of Humanities

Alex Brolo, Faculty of Science

Laurie Barnas, Associate Registrar

Neil Burford, Chair, Senate Committee on Academic Standards

Adam Con, Faculty of Fine Arts