

Senate Committee on

**MEMO**

The Certificate in General Studies is a multi-disciplinary program providing learners with flexibility to customize their learning and choose courses that best support their professional and career goals. It also serves as a vehicle for assessing demand in new and emerging areas.

The committee approved the continued delivery of the Certificate in General Studies for another three years.

- Cultural Resource Management Diploma, Professional Specialization Certificate in Collections Management, and Professional Specialization Certificate in Visitor and Community Engagement (November 17, 2020)

Ms. Tania Muir, Program Director, Ms. Maxine Reitsma, Program Coordinator and Dr. Catherine Harding, Faculty Advisor from the Faculty of Fine Arts joined the meeting to provide an overview of the materials and respond to questions.

As credit programs within the Division of Continuing Studies, the Cultural Resource Management Programs (CRMP) have grown under the academic stewardship of Art History and Visual Studies in the Faculty of Fine Arts. CRMP programs serve the needs of working professionals in the museum, heritage, and cultural sectors across North America and beyond.

The committee approved the change to the review schedule of the Professional Specialization Certificate in Visitor and Community Engagement to align with the Cultural Management Diploma. The committee also approved the continued delivery of all three programs for another three years

- Change to course requirements – Certificate in Business Administration (November 17, 2020)

Dr. Richard Rush, Acting Program Director and Mr. Don Mellings, Program Coordinator joined the meeting to provide an overview of the proposed changes and answer any questions.

The current structure of one required course and seven electives is different from comparable programs outside UVic. An exercise in curriculum mapping of the business programs revealed that under this structure students may graduate without accomplishing the current program outcomes.

The new structure of five required courses and three electives will ensure that all graduating students achieve the stated program outcomes and have a credential of value to industry, government and non-profit sectors. The new outcomes align with UVic's strategic initiatives related to sustainability, inclusion, diversity and advancing reconciliation with Indigenous peoples.

The committee approved the curriculum changes to the Certificate in Business Administration and referred the matter on to the Senate Committee on Academic Planning for further discussion and approval.

- Humanities Diploma (January 12, 2021)

Ms. Miranda Angus, Program

Program learning outcomes for both the Certificate and Diploma in Business Administration have been revised and steps to decolonize curriculum are underway. There is a process in place to ensure curriculum under review include Indigenous knowledge and approaches to business, and helps learners gain intercultural acumen that is critical to fostering respect and reconciliation.

- La Maison Française (March 23, 2021)

Ms. Miranda Angus, Program Director and Mr. Philippe Provencher, Program Coordinator joined the meeting to answer questions from the committee.

La Maison Française (LMF) is a 5 -week immersive French language program for adults at all levels of language proficiency. It has been running on campus every July since 1965. Participants in LMF include EXPLORE students who are funded to attend by the Council of Ministers of Education in Canada (CMEC), as well as in-service BC teachers who want to improve their French language skills. LMF did not run last summer due to COVID -19. CMEC approved an online version for summer of 2021, though it is expected to return to in-person programming in 2022.

- Certificate in Computer -Based Information Systems (April 20, 2021)

Ms. Miranda Angus, Program Director and Ms. Ash Moosavi, Program Coordinator joined the meeting to present the report and answer questions.

The final term to complete the certificate was December 2020. A number of individual courses from this certificate will still be offered as part of other programs, with a focus on shorter micro -credentials that align better with learner needs for upskilling and re-skilling.

The committee approved the discontinuance of the certificate, referring to the Senate Committee on Planning for further discussion and approval.

- Certificate in Indigenous Language Revitalization (May 18, 2021)

Ms. Tania Muir, Program Director, and Ms. Janna Wilson, Program Coordinator along with Suzanne Urbanyzk, Faculty Advisor from the Department of Linguistics attended the meeting to present the report and answer questions.

This program launched in 2005 as a response to the critical need for language revitalization within Indigenous communities. Continuing Studies partnered with the Department of Linguistics as faculty home to offer a program customized to language needs and context of communities. Each program is unique but ladders into further undergraduate learning opportunities at UVic and, more recently into the University of Calgary, Faculty of Education.

The committee approved the continued delivery of the Certificate in Indigenous Language Revitalization for another three years.

Respectfully submitted,

2021- 22 Senate Committee on Continuing Studies

Jo-Anne Clarke, (Chair), Division of Continuing Studies

Elizabeth Adjin- Tettey, AVP Academic Planning (President's Nominee)

Kelly Diether, Convocation Senator

Wendy Gedney, Alumni Association

Mark Gillen, Faculty