

University of Victoria Annual Policy Report, 2023

Introduction

Policies are core governing documents for the university. Good policies support the achievement of strategic priorities, promote operational practices that align with identified institutional values, and contribute to the management of institutional risk.

UVic's Policy Environment

UVic's [Policy on University Policies and Procedures \(GV0100\)](#) establishes a consistent framework for developing and reviewing university policies and procedures. The goal of this framework is to create and maintain user-friendly policies and procedures that are current and relevant to the needs of the university community.

Under the *Policy on University Policies and Procedures*, the President reports annually to the Board of Governors and the Senate on University Policies developed and reviewed during the year and the action taken or recommended.

Policy Oversight and Central Support

Up-to-date institutional policies are necessary for effective governance, help the institution mitigate risk, and promote institutional values. The president and vice-presidents, as the Designated Executive Officers (DEOs) are responsible for the maintenance and review of policies and procedures within their portfolios. Regular policy reviews are mandated by the *Policy on University Policies and Procedures*, or in some cases by legislation.

The University Secretary's Office (USEC) provides a central support function to the university executive team when they are developing, maintaining or rescinding policies. USEC is a resource for navigating the policy management process, and ensures that policy changes are consistent and align with the university's policy framework.

University of Victoria Annual Policy Report, 2023

Policies with Completed Reviews	Portfolio	Effective Date
Policy for the Establishment of Micro-Certificate, Certificate and Diploma Programs (AC1120)	VPAC	May 2023
Policy on Scholarly Integrity (AC1105(A))	VPAC	June 2023
Policy on Scholarly Integrity (AC1105(B))	VPAC	June 2023
Signing Authority (FM5100)	VPFO	November 2023
Policy on Auditor Independence: Retention of External Auditors for Audit, Tax, and Other Non-CPA Services (GV0230)	VPFO	