

PROCEDURES FOR THE APPOINTMENT
OF THE VICE-PRESIDENT EXTERNAL
RELATIONS

University Policy No: GV0320
Classification: Governance
Approving authority: Board of Governors
Effective date: January, 2013
Supersedes: February, 1997
Last Editorial Change: December 2020
Mandated review: January, 2020

Associated Procedures:

[Procedures for Interim Executive Appointments](#)

PURPOSE

- 1.00 Under section 27(2) (g) of the *University Act*, the Board of Governors appoints the Vice-President on the recommendation of the President and Vice-

- (1) One undergraduate student selected by the University of Victoria Students' Society
- (1) One graduate student selected by the Graduate Students' Society
- (1) The President who shall chair the committee

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4.01 The University Secretary, or an alternate designated by the President shall serve as Secretary of the Committee.

5.00

to general questions on the Committee's progress by referencing procedural decisions of the Committee as recorded in the confidential summary record. At no point is it appropriate to reference opinions or comments expressed at meetings of the Committee.

- 10.00 Documentation received by the Committee during its deliberations is confidential. Personal information is managed and protected in accordance with the *Freedom of Information and Protection of Privacy Act* and the University's Protection of Privacy Policy G0235.
- 11.00 The Committee shall acquaint itself with the requirements of the position of Vice President External Relations by various means, normally including meeting with the incumbent, and will establish criteria on which the candidates shall be judged.
- 12.00 After the appointment is made, the President may convene the Committee to evaluate the process and to provide advice on any revisions to these procedures.

Search Procedures of the Committee

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to discuss any issues arising from the appointment process as they relate to the mandate for the new appointee.

Authorities and Officers

- i. Approving Authority: Board of Governors
- ii. Designated Executive Officer: President

RELEVANT LEGISLATION [3](#)

Procedures for Interim Executive Appointments

Procedural Authority: Board of Governors Effective date: October 2017
Procedural Officer: President Supersedes: November 2016
Last Editorial Change: March 2021

Parent Policies:

[University of Victoria Procedures for the Search, Appointment, or Reappointment of the President and Vice-Chancellor \(GV0300\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Academic and Provost \(GV0305\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Research and Innovation \(GV0310\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Finance and Operations \(GV0315\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President External Relations \(GV0320\)](#)

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JURISDICTION

3.00. Under the *University Act*, s. 27(2), the Board has the power:

(f) with the approval of the senate, to establish procedures for the recommendation and selection of candidates for president, deans, librarians, registrar and other senior academic administrators as the board may designate;

(g) subject to section 28, to appoint the president of the university, deans of all faculties, the librarian, the registrar, the bursar, the professors, associate professors, assista (y)-5 (-6 ()1.3 (a

(b) If the Vice-President Academic and Provost is unable to serve as Interim

13.00. The office of the Executive who will be or is absent will, as appropriate, inform other offices