

**Procedures for the Search,
Appointment, and Re-appointment of
the President. 3072**

- (b) of the desirability that Appointment Committee members be knowledgeable about the university's governance and the President's role, as set out in section 4.00.

6.00 The Appointment Committee (hereinafter referred to as "the Committee") shall be constituted as follows:

- (1) Chancellor
- (1) Chair of the Board of Governors
- (3) Members of the Board of Governors appointed by the Chair, two of whom will be members appointed by order in council and the third will be the member elected by the employees of the university
- (1)

15.04 The Committee shall gather relevant information about the candidates and normally shall develop a long short list and conduct confidential interviews with these candidates as well as check references and other sources of information.

15.05 The Committee shall then select a short list of not more than four candidates.

stewardship in the context of the criteria established for continuation in the position.

- 16.02 When the incumbent advises the Committee of an intention to seek reappointment, the Committee shall determine the timing of secret ballots of the regular faculty and the regular staff on the acceptability of the incumbent for reappointment. The ballots may be conducted either prior to proceeding with the Presidential assessment or once the assessment has been completed. In either case, the Committee shall provide as much information as possible to allow for an informed opinion, including the criteria established under section 12.00, the incumbent's curriculum vitae, and other relevant documentation. The Committee shall remind those voting that the secret ballots are intended to help inform the Committee's recommendation and are not a ratification vote. The results for each of the two groups shall be reported in confidence to the Committee and to the incumbent. The incumbent will be given the option

16.08 When all relevant information, including the result of the secret ballot, has been received, the Committee shall schedule an interview with the incumbent.

JURISDICTION

3.00.

- 13.00. The office of the Executive who will be or is absent will, as appropriate, inform other offices and bodies within and (if applicable) outside the university of the Interim Executive Officer appointment.

RELEVANT LEGISLATION

[University Act, RSBC 1996, c 468.](#)

RELATED POLICIES AND DOCUMENTS

[University of Victoria Procedures of the Board \(2015\)](#)

[University of Victoria Procedures for the Search, Appointment, or Reappointment of the President and Vice-Chancellor \(GV0300\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Academic and Provost \(GV0305\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Research and Innovation \(GV0310\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President Finance and Operations \(GV0315\)](#)

[University of Victoria Procedures for the Appointment and Reappointment of the Vice-President External Relations \(GV0320\)](#)

[University of Victoria Procedures for the Appointment of the University Secretary \(Registrar\) \(GV0325\)](#)
