

**Retention of External Legal
Counsel Policy**

University Policy No.: AD2100
Classification: Administration
Approving Authority: Board of Governors
Effective Date: December, 2017
Supersedes: September, 1996
Last Editorial Change:
Mandated Review: December, 2024

PURPOSE

- 1.00 Authorized officers of the university may, from time to time, engage outside legal counsel to act for the university.

and, except for pension matters under s. 2.00(h), shall submit them to the General Counsel, who shall be responsible for processing invoices for payment.

AUTHORITIES AND OFFICERS

6.00 The following is a list of authorities and officers for this policy:

- a) Approving Authority: Board of Governors
- b) Designated Executive Officer: President
- c) Procedural Authority: President
- d) Procedural Officer: General Counsel