#### Intellectual Property Notice

Any further use or distribution of materials to others requires the written permission of the instructor <u>except under fair dealing or another exception in the Copyright Act</u>

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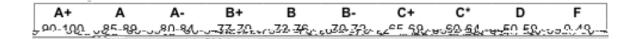
2) Zoom: N N N

You will need your netlink ID & password.

As per the <u>University Guidelines</u> all classes will be held online from January 10<sup>th</sup> through 24<sup>th</sup>. Lectures will be synchronous, and recordings will be made available after class on Brightspace. Installation instructions can be found on Brightspace.

# **Evaluations**

Evaluation Tool	Percent of Grade	Date(s)
Syllabus Quiz	0%	Access denied until complete
Mid-term #1	20%	Monday Feb 7 <sup>th</sup>
Mid-term #2	25%	Monday Mar



### Midterm Absences

You are responsible for attending exams as scheduled. If you miss an exam due to illness/accident or a death in the family, you must e-mail me as soon as possible to indicate that you were absent and the reason for it. Whereas you are not required to provide *medicalcal* 

process in both typical and abnormal form. You will receive credit based on fulfilling the criteria of the project (and not content). Instructions will be posted on Brightspaces.

All credit allotment and art projects must be allocated or submitted, respectively, by 4:30 pm on April 7<sup>th</sup>, 2021.

# **POLICIES**

# Respect

We are all very diverse and have different values, beliefs, opinions and cultural backgrounds. Class time is meant to discuss ideas, and you may encounter opinions that you do not share with others. Maintaining an open mind

accepting those ideas even if you do not agree with them.

Students who remain in courses for which they do not have the prerequisites do so at their own risk. Students who complete courses without prerequisites ARE NOT exempt from having to complete the prerequisite course(s) if such courses are required for the degree program.

For more information see the UVic Calendar January 2022.

Students are responsible for verifying their registration status. Registration status may be verified using My Page, View Schedule. Course adds and drops will not be processed after the deadlines set out in the current UVic Calendar.

The University of Victoria is committed to promoting, providing and protecting a positive and supportive and safe learning and working environment for all its members.

What to do if you miss the final exam scheduled during the formal exam period

Apply at Records Services for a "Request for Academic Concession", normally within 10 working days of the date of the exam. Records Services will forward the form to the instructor. If the concession is granted, the instructor will determine how to deal with the situation (for example, a deferred exam). Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record. OR, you can download the Request for Academic Concession form here: <a href="http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf">http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf</a>

What to do if you miss an exam other than one scheduled during the formal exam period

Do <u>not</u> apply at Records Services for a "Request for Academic Concession". Instead submit documentation of the illness, accident or family affliction directly to your course instructor (or designated teaching assistant).

What to do if you require additional time to complete course requirements

Apply at Records Services for a "Request for Academic Concession", normally within 10 working days of the end of the formal examination period. Records Services will forward the form to the instructor. If the concession is granted the instructor will determine how to deal with the situation. Where a concession is not applied for or where such application is denied, an N grade will be entered on the student's academic record. OR, you can download the Request for Academic Concession form here: <a href="http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf">http://www.uvic.ca/registrar/assets/docs/record-forms/rac.pdf</a>

The Department of Psychology fully endorses and intends to enforce rigorously the Senate Policy on Academic integrity <a href="https://www.uvic.ca/calendar/future/undergrad/#/policy/Sk">https://www.uvic.ca/calendar/future/undergrad/#/policy/Sk</a> 0xsM V?bc=true&bcCurrent=08%20-%20Policy%20on%20Academic%20Integrity&bcGroup=Undergraduate%20Academic%20Regulations&bcItemType=policies. It is of utmost importance that students who do their work honestly be protected from those who do not. Because this policy is in place to ensure that students carry out and benefit from the learning activities assigned in each course, it is expected that students will cooperate in its implementation.

The offences defined by the policy can be summarized briefly as follows: . You must make sure that the work you submit is your work and not someone 1. else's. There are proper procedures for citing the works of others. The student is responsible for being aware of and using these procedures. 2. The use of an editor is prohibited unless the instructor grants explicit written authorization. 3. . Only under exceptional circumstances may a work submitted to fulfill an academic requirement be used to satisfy another similar requirement. The student is responsible for clarifying this with the instructor(s) involved. . This includes falsification of data, use of 4. commercially prepared essays, using information from the Internet without proper citation, citing sources from which material is not actually obtained, etc. 5. . You may not copy the work of others in or out of class; you may not give your work to others for the purpose of copying; you may not use unauthorized

material or equipment during examinations or tests; and you may not impersonate or allow yourself to be impersonated by another at an examination. The Department of Psychology has a policy of not making old

