

Final Oral Exam Guidelines - MSc

FORMS: <https://www.uvic.ca/graduatestudies/forms-policies/index.php>

- *MSc ROE form*
 - *Withholding form*
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BEFORE YOUR DEFENSE:

Review the Oral Exam Guidelines here: <https://www.uvic.ca/graduatestudies/oral-exams/oral-exam-guidelines/index.php>

Notify the Departmental Secretary as soon as possible.

Send a copy of your thesis to your committee (at least 2 weeks before the *ROE* form is due to the Departmental Secretary.)

Finalize possible date and time of your defense. Your supervisor(s) will be responsible for contacting an external examiner.

Submit your formal application to graduate:

<https://www.uvic.ca/graduatestudies/resourcesfor/students/gradreq/index.php>

Inform the Departmental Secretary if the defense will be held through *Zoom*

* *Zoom* –

AFTER YOUR DEFENSE:

Email a copy of your FINAL thesis/dissertation to the Graduate Secretary. You must have your Final dissertation submitted in the UVicSpace by either December 31st, April 30th, or August 31st in order to graduate in the term you defended in.

Submit an electronic copy of your FINAL thesis/dissertation to UVicspace.

- You will receive a “pre-defense” email with more information on links and guides to uploading your thesis online
- You should receive an email from Graduate Admissions and Records with instructions on how to access UVicspace
- Contact our Graduate Admissions & Records Advisor Sandra Basket grad6@uvic.ca if you need assistance with the UVicSpace.