

% & 0 % \$

/DERUDWRU\ 0DQ

6XPPHU

7KH ODE ZLOO EH FRQGXFWHG LQ

6WXGHQW 1DPH BBBB BBBB BBBB BBBB BBBB BBBB BBBB BBBB BBBB

(PDLO DGGUHVBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBB

,QVWUXFWRUV DQG &RQWDFW ,QIRUPDW

/DE	,QVWUXFWRU	(PDLO	3KRQH	2
	9DO .HUU	YDON#XYLF FD		3HV
	(ULND :DOO	HFZDOO#XYLF	3HWFK	
	(OOHQ %XVE\	HFUEXVE\#XYL	3HWFK	

(DFK LQVWUXFWRURUW DGHVSHQVHLEWRHBUW LDRQLRIGWFKDWHG D
3OHDVH DGGUHV DGHVHQRRQVQWRW KW UXSWRS ULDWH

:H DFNQRZOHGJH DQG 9%14/SQFSMRSKH DORWZRVDI WUULW
XQLYHUVLW\ VWDQGV DQGXWPHORRQGHVE Z(KRS#HRKLOHW RUL
UHODWLRQVKLSV ZLWK WKH ODQG FRQLQXH W

'HSDUWPHQW RI %LRFKHPLVWU\ DQG 0LFURELR
8QLYHUVLW\ RI 9LFWRULD

7KH &RS\ULJKW IRUVWRZQVHEDAHWKBOHLSDFUWPHQWURIDQG 0LFURELRORJ\
PXVW QRW EH UHSULLQWHGLVPHHQGHGKEXLQ ZLQWZDQZLSWUPLVLRG

7DEOH RI &RQWHQWV

,QWURGXFWRU\ ,QIRUPDWLRQ

6FKHGXOH

L

&RXUVH 'HVFULSWLRQDQG MHFWLYHV

+HDOWK 0HDVXUHV

LI

%ULJKWVSDFH 2IILFH +RXUV DQG 6WXGHQW 5HVRXUFHV

(YDOXDWLRQ DQG \$VVHVPHQW

&RXUVH 'HVFULSWLRQ

,Q %&0% \$ \RX ZL~~Q~~UGS~~Y~~D~~I~~O~~R~~S~~F~~D~~O~~ VW~~D~~Q~~S~~HW~~R~~RS~~U~~H~~S~~D~~O~~H~~V~~
PRGHUQ PHWKRGV L~~Q~~D~~O~~F~~E~~R~~U~~Q~~W~~R~~K~~L~~V~~U~~S~~O~~V~~E~~F~~H~~F~~R~~P~~H~~\~~R~~X~~P~~Z~~I~~O~~D~~U~~ ZL

LLL

,QWURGXFWRU\ 4XL] 'XH 0RQ 0D\ WK DW QRRQ
7KH TXL] LV SRVWHG IRQ W%KHLJ, QWVUSDZK FVSLXUS R VHF W LRVQ R HQVX
KDYH UHGD DQG XQG WURV R RRG RDJ Q L QH RHFQW D Q QDLOQ R QKSD JHV
WR DWWHQGLQJ \RXU7RL VVWFQ D E I X B O W L F Q S O R W P X W W REWD
RI +RZHYHU \RX PD\ UHSHDW L

%ULJKWVSDFH

,PSRUWDQW LQIRU ~~FDWHRQQGRU~~ ~~DFKHODFEULVKS/RWS/DFGI~~ RQQQRXQ
DUH IUHTXHQQW ~~OXGHQW~~ WRR ~~SORDW/HUJHDEQVUP~~ \FKHFNLQJ W
KDYH RQ UHFRUG DW 89LF IRU FRXUVH XSGDWHV

KWWSV EULJKW XYLF FD
(QWHU 1HW/LQN , ' DQG 3DVVZRUG
6HOHFW %&0% \$ %

2IILFH +RXUV

2IILFH KRXUV IRU HDFK LQVWUXFWR ~~DQZGZD~~ ~~OECH~~ YSRU ~~WWHIGUR~~ ~~J%~~
EDVHG RQ DQWLFLSDWHG QHHG GXH WR ~~DKV/GXQPHWQ~~ ~~WIGLH~~ ~~EGKOF~~
EH FRQGXFWHG LQ ~~SHURRPQGDHSGRGLBJ~~ ~~RQOWKHUS~~ ~~XFERPLPH~~ ~~GDV~~
WKH WLPH =RRP PHH ~~DFKJLQVWDXQFWRP~~ ~~UDLWK~~ ~~SR~~ ~~SDFHG~~ BOHDV
DSSURSULDWH ~~LQ~~ ~~VX~~ ~~UXE~~ ~~W~~ ~~DC~~ ~~SV~~ ~~RL~~ ~~QV~~ ~~DF~~ ~~H~~ ~~Q~~ ~~W~~

6WXGHQW 5HVRXUFHV RQ &DPSXV

7KH FXUUHQW SDQGHPLF LV SODFLQJ ~~WDCGHQ~~ ~~QVSWJH~~ ~~VLRD~~ ~~RLQ~~
<RXU ZHOOEHLQJ LV RI IRUHPRVW LPS ~~QRJ~~ ~~GD~~ ~~QEFXQW~~ ~~LIX~~ ~~BB~~
8QLYHUVLW\ KDV UHVRXUFHV WR KHOS ~~FHDWK~~ ~~HR~~ ~~XW~~ ~~QRU~~ ~~BR~~ ~~RO~~
&RPPXQLFDWLRQ RUD ~~QFHU~~ ~~QU~~ ~~QJ~~ ~~USD~~ ~~VLV~~ ~~WR~~ ~~D~~ ~~Q~~ ~~HHG~~ ~~DV~~ ~~LV~~

&HQWHU IRU \$FFH ~~QVLE~~ ~~BDP~~ ~~SH~~ ~~DU~~ ~~6H~~ ~~UYLFHV~~ %XLOGLQJ
&\$/ SURYLGHV ~~ZV~~ ~~WK~~ ~~GH~~ ~~QW~~ ~~DU~~ ~~QL~~ ~~QJ~~ ~~GL~~ ~~VD~~ ~~K~~ ~~ED~~ ~~OW~~ ~~K~~ ~~\$~~ ~~V~~ ~~V~~ ~~X~~ ~~F~~ ~~K~~ ~~UP~~ ~~H~~ ~~Q~~ ~~LV~~ ~~D~~
LVVXH RU ORQJ ~~WH~~ ~~UL~~ ~~PF~~ ~~D~~ ~~E~~ ~~FR~~ ~~XW~~ ~~V~~ ~~H~~ ~~Q~~ ~~V~~ ~~B~~ ~~K~~ ~~X~~ ~~S~~ ~~SR~~ ~~DE~~ ~~L~~ ~~OL~~ ~~WH~~ ~~\~~ ~~Q~~ ~~K~~ ~~H~~ ~~H~~ ~~G~~ ~~WR~~
WKH DFFRPPRGDWLRQ ~~UH~~ ~~W~~ ~~K~~ ~~H~~ ~~E~~ ~~F~~ ~~D~~ ~~X~~ ~~X~~ ~~F~~ ~~F~~ ~~H~~ ~~X~~ ~~H~~ ~~I~~ ~~X~~ ~~O~~ ~~L~~ ~~Q~~ ~~D~~ ~~FR~~ ~~X~~ ~~U~~ ~~V~~
KWWSV ZZZ XYLF FD VHUYLE EQVRFDD #XYLF FD

,QWHUQDWLRQD ~~OLF~~ ~~W~~ ~~X~~ ~~G~~ ~~8~~ ~~Q~~ ~~W~~ ~~6~~ ~~H~~ ~~U~~ ~~L~~ ~~W~~ \ &HQWHU
,66 SURYLGHV ~~VXS~~ ~~SR~~ ~~Q~~ ~~D~~ ~~O~~ ~~R~~ ~~U~~ ~~W~~ ~~X~~ ~~G~~ ~~M~~ ~~Q~~ ~~U~~ ~~Q~~ ~~D~~ ~~W~~ ~~X~~ ~~G~~ ~~F~~ ~~L~~ ~~R~~ ~~J~~ ~~U~~ ~~G~~ ~~W~~ ~~Q~~ ~~D~~ ~~W~~ ~~H~~ ~~V~~ ~~S~~ ~~U~~
DOO 89LF VWX ~~GH~~ ~~Q~~ ~~W~~ ~~V~~ ~~W~~ ~~X~~ ~~G~~ ~~H~~ ~~U~~ ~~L~~ ~~W~~ ~~V~~ ~~D~~ ~~E~~ ~~I~~ ~~U~~ ~~R~~ ~~R~~ ~~D~~ ~~G~~ ~~L~~ ~~F~~ ~~F~~ ~~D~~

&RXQVHOOLQJ 6HUYLEFHV 8QLYHUVLW\ &HQWHU
)UHH SURIHVV ~~LB~~ ~~GD~~ ~~DL~~ ~~FR~~ ~~Q~~ ~~I~~ ~~L~~ ~~Q~~ ~~F~~ ~~O~~ ~~X~~ ~~V~~ ~~L~~ ~~Y~~ ~~H~~ ~~V~~ ~~M~~ ~~S~~ ~~SR~~ ~~W~~ ~~M~~ ~~U~~ ~~H~~ ~~V~~ ~~R~~ ~~8~~ ~~F~~ ~~X~~ ~~U~~ ~~M~~ ~~R~~
VZFUHFHSWLRQ#XYLF FD 9DQFRXYH ~~U~~ ~~V~~ ~~\~~ ~~V~~ ~~O~~ ~~Q~~ ~~Q~~ ~~G~~ ~~&~~ ~~U~~ ~~L~~ ~~V~~

&DUHHU 6HUYLEFHV &DPSXV 6HUYLEFHV %XLOGLQJ 5RRP
&RQWDF ~~W~~ ~~U~~ ~~Q~~ ~~H~~ ~~R~~ ~~V~~ #XYLF FD
-HUHP\ 3HDUFH ~~LM~~ ~~G~~ ~~X~~ ~~K~~ ~~H~~ ~~D~~ ~~W~~ ~~B~~ ~~U~~ ~~H~~ ~~R~~ ~~U~~ ~~V~~ ~~W~~ ~~X~~ ~~G~~ ~~H~~ ~~R~~ ~~Q~~ ~~W~~ ~~F~~ ~~L~~ ~~H~~ ~~Q~~ ~~F~~ ~~H~~ ~~K~~ ~~H~~)DFXOW

'HSDUWPHQWDOK WVSDJZZ XYLF FD VFLHQFH ELRFKHP
2FFXSDWLRQDO +HDOWK DQGK 6DWISW \RKV XYLF FD

&DPSXV 6HFXULW\ KWWS ZZZ XYLF FD VHFXULW\
8QLYHUVLW\ +HDOWK 6HUY KWMS ZZZ XYLF FD VHUYLFHV KH

(YDOXDWLRQ DQG \$VVHVVPHQW

3HUFHQWDJH %UHDNGRZQ IRU WKH &RXUVH

([DPV
/DE 5HSRUWV
3UDFWLFDQ \$VVHVVPHQW
/DERUDWRU\ -RXUQDO

6HH SDJHV YL YLL IRU PRUH GHWDLOV

)LQDO &RXUVH 3HUFHQWDJHV

\$ ILQDO SHUFHQWDJH DODVZHG OE E MHGD Q Q LDKD QDE E YG OF E HWHRX Q C

/DE ([DPV 7KHUH ZLOO EH WZR QRQ FXPXODWLYH H[DPV
([DP 'DWH /DE FRYHUHG 3HUFHQV
, 7KXUV OD\ /DE
,, 7KXUV -XQH /DE

/DE 5HSRUWV0DUNV IRU ODEH HDSRULWQHZLOO LQGLFDWHG
/DE /DE /DE

3UDFWLFD0 (YDOXDWLRQ

3UDFWLFD0 DVVHWHVFRHQWEXFOVREULQDQGVWHDVFRQV DQG FRQV
x)UHTXHQW DQG UDJHRP V B HD O VHEVTXSUHSDUHGQHVV
x 3UH ODE DQG LQ ODEOFXODWLRQV D QG SUREOHP VHWW
x)UHTXHQW HYDOXDWLRQ HRXIX[SMULR HQW DVV WHFKQLTXH
x 7KRURXJKQHVV RHBOKDEHQSKDDMWHU WKH ODE
:HLJKWLQJ RI WKHVZLOOVLDDQPBDQWVGQRRIWKKIHGLQVWUWVWRUV

ODLQWHQDQFH RI D /DERUDWRU\ -RXUQDO

\$ KDUG FRYHU RU VSLUDO ERXQG QRWHERRN UMFWRBGEIXV
JHQHUDWHG ZKLOH SHUIRUPLQJ WKH OBBMDWQHSUXRUFHWVHQG
3RUWLRQV RI PDUNHG UHSRUWV RU DQOQVQRW EQRFRQVWEGUHWG
HQWULHV -RXUQDOV ZLOO EH PDUNHESHRUWRKGLIFDCHFWMDKULRX
NHSW XS WR GDWH DQG EURXJKW WRKDYHJULWDEYDHOVDEBQIR
PXVW EH VXEPLWWHG WR WKH LQVWUXQWRULVEKHU DLPQVSKHWVR
HPDLO DWWDFKPHQVSKRSGRFRQWDLHQVGD\$QDLQVWHDFOVLRQSHQD
DSSOLHG IRU WKH ILUVW GD\ DQG SHUWG DV IRDWHDFKWRXED
LW LV IRXU UHVSRQVLEKHU LWHWRDRDWRQIR ODEWSLRQWQH U WR
MRXUQDO LV FRPSOHWH

3OHDVH ZULWH LQ WGN DROGBQE QXGHRQHYDQW LQIRUPDW

- x 'DWH DQG WLWOH RI WKH H[SHULPHQW
- x 8QNQRZQ QXPEHUV
- x 3UH ODE RU LQ ODE FDOFXODWLRQV
- x \$OO Udz GDWD \RXDUDQGHBUZHRKHULPSRUWDQDWLWRQLQFOX
- x ([SHULPHQWDO FRQGLXULRQWLPHHPZSHUHOHQJWKV HWF
- x /RDGLQJ RUGHU DDESYRHOXSKWRIQWRJHOV HWF«
- x 'HWDLOHG SURFHGXKHDOQRWHZRUXVHGWKLOHFEWQDQIBO
- x &KDQJHV WR WKHPSVWRDNGXUHUURUV PDGH
- x +DQGRXWV RI GDWD DWGRHQWRSDMDVSRSDVHHG RQ %ULJK
- x 2EVHUYDWLRQV PDGH GXULQJ WKH ODE H[SHULPHQW
- x 3URFHVVHG GDWD LDEVKMIRWPSKMRU RVLKHUHLPSRUWDQ
- x ,QWHUSUHWDWLRQV RI UHVXOWV ± ZULWWHHQLQVDDQJHPBQV
ZLWKRXW FOHDUO\ ODEHOHG VXPPDU\ ILJXUHV

1RWH 7KH ODPVWV DQJHGHZWRQSVFRUDWWXSHQDW LQ

&RXUVH 3ROLFLHV

/DE DWWHQGDQFH LV PDQGDWRU\ 7RUVHLVVD YSHUDFEMLLFDDVFRX
LQ ODE WHFKQLTXHV VR ZH H[SHFW, I\RRX WKD YHW V G Q G \ DSWR VPH
FRPPXQLFDEOH GLVHDVH H J IYHU FKLGLDUM UKHHFH QGR RQRW
WR WKH OOHDE\H VWD\ DW KRPH , I \RX PLVV D ODVEKGXHHWR ULJQ
SOHDVH FRQWDFWRW KHP OHDELDQ\HWU XFRV IOH\WZ WOKH PZ RIQRN ZZ L W
DUUDQJH DQ DFFRPPRGDWLRQ EXW EH HQWLDWGRWKPDV S H R U H
<RX DUH UHVSQRVLHQ\RRXU FODLEQ W B XODLQO OJQ V K R U G B W D Q H H
XS WKH ODE UHSRUW %HFDXVH RI WKH HFRPHFUHLVQH G RQDW K U
H[WUHPHO\ GLILFXOW WR DFFRPPRGDWRI PLQWHIGL QUD ERVZKHU
LOOQHVV LQMXU\ RU DQ HPHUJHQF\
,W LV LPSRUWDQW WR DUULYH RQ WLPH L RDXUZILOOQQRDV WEHUJ
KDV EHJXQ QRU ZLOO D PDNHXS TXL] ETH LJL Y M GR Y H UR X KHU W G
UHVHUYHV WKH ULJKW WR UHIXVH ODPVHU DV ULWDFVL DRW HZGL WIK
\RX DUH ODWH ZLWKRXW D OHJLWLPDWH UHDVRQ

Late Assignments

/DWH DVVLJQPHQWV ZLOSHHGSMOQCLZHEG SQRHG EHG D\ V IROO
GHVLJQDWHG GXH GDHWVDFVHQ DEVV XQEMLWSDFB RVR H/PDLLJCHG
LQVWUXFWRU RQ GDWUZMKHQVWVKOR X BGY PXXW VD EKD UEG RFRJSK W L
LQVWUXFWRU BKKH DIPUR W ZRVHUL QVKGPHYOHUFWL B RQZDV VXEPLWV

Re-marking Policy

5HTXHVW WR KDYH DQ\ DVVLJQPHQW UHYLZLZHGL QUH BDUWHRG
DVVLJQPHQW EHLQJ PDGH DYDLODEOHHYBRXZDURXUH [SHVFWHQGHW
PDUNLQJ LV FRPSOHWHG \$Q\ UHVXEP RV WLRQ VHQWLOHL OYRQY
VWXGHQWV ZIKHOJBBGJHYHQW WQHG DIMZHU WKH VHFRQG UHYL

Centre for Accessible Learning

6WXGHQWV ZLWK GLYHUVH OHDUQLQJ WVKLOHFRDXQGHQH, HGRXD
GLVDELOLW\ KHROWKKDRQ PDGHUHTWLUH SDFBFRFRIGDYLIRQH W F
DQ LQVWUXFWRU DQRU RUFVWK\W LSHQW\HVDURRQJD & \$S/R DVLEOH
VWDII DUH DYDLODEOH W R DS SRHLQW R SRHYLGH HF UGHIIIIGVD OSU DQ
DSSURSULDWH DFFR BDRGLW LIRQVFRQWHD FVR FGHWUD LFX/ OHW XV
QHHGV WKH TXLFNHRXZHQFDQKDNVLOWJWRDXOVOLHO WKLQJFRXUVH

&RXUVH ([SHULHQFH 6XUYH\ &(6

:H YDOXH \RXU IHHGEXDFNHRQRV BUVG F WRKX ZQGORKDMHU W KH RS
WR FRPSOHWH DFRQL[SHQWHLQDFLWXD @ €€? H0@€VV€ p 0
WDO !wWR !wSURILGLQJ •HHGEDFN WR Sw UHZDUGLQJ RXUVH I
Sp0WKH1w7`€ pQPHQW1w0ÀPSURI,€@wU Ç1•pKH0R•GHULO00SURJUEP0RPC

[

8QLYHUVLW\ 3ROLF\ RQ \$FDGHPLF ,QWHJULW\

0DLQWDLQLQJ D KLJK OHYHO RI DFD~~DL~~LS~~FM~~JU~~IRW~~\WKH H

&KHDWLQJ RQ \$VVLJQPHQWV 7HVWV DQG ([DPLQDWLRQV

&KHDWLQJ LQFQXGHRWEXPLWHG WR

- x FRS\LQJ WKH DQVZRUM RU DQVWKHU SHUVRQ
- x VKDULQJ LQIRUPDWLRQ RU DQVZHUV ZKHQ WRVWV VDDN H[DPLQDWLRQVHUFMSKMZQWVWXVFRUUJGVEROZREJN
- x KDYLQJ LQ DQ H[DPLQDWLRQ RU WHVVWUDVQKIQWVKURLVHOIXR E\WKH H[DPLQHUV
- x DFFHVVLQJ XQDXWKRUL]HG LQIRUPDWLRQ HZQHMQVGRVQH H[DPLQDWLRQV
- x LPSHUVRQDWLQJ D VWXGMQWQRUDVHMVPHBUWEKHLQHVDXVWV LPSHUVRQDWLRQ
- x DFFHVVLQJ RU DWVHHSVWLQDWRVDFRUVVHWHVWVUPEHMRVHG

6WXGHQWV IRXQG FRPRXQL EDVRWKHJZLVQLDQ\XZDXRUKKUDY]HG SDSHUV QRWHV RUHVOLHQVWKRQLUFSGHVLFVHVLRQRGXHLDQPLQDWLFRQVLGHUHG WR EH LQ YLRODWLRQ RI WKLV SROLF\

\$LGLQJ 2WKHUV WR &KHDW

,WLV DYLRODWLRQVWVWHOSWRWIKHJESLQVQHURMWRHFRQGXDERYH

&ROODERUDWLYH :RUNH3EHOQZWRHUVGHWDLOV VSHFLILF WF

,QFDVHV LQ ZKLFK DQ LQVWUXFWRUWKDWLSQRYSGRIGLEOWDQJRI FROODERUDWLRQ RQVWVRSHSURMSDERVLEWVRHGFRQD VXEVVWKH DVVLJQPHQWYKRXGGIRHVXORVIRQWKZKDOMLLQPWDQFHV FROODERUDVXGQ RQWKKHVVVLJQPHQWVGRROGIRHVWQVFRXD

,Q%&0% LWLV UHTXLUHG WKDW DQDGRQQLQHOMV]]H[HDPV EHZULWVHQ LQSESESEBUOWOXHZRUN LV RQO\ DOORZ ZKHQ VWXGHQWV DUH GDVHDFVHVKHVRGPHQWVXFDRGLGWXVVWKLGHDV ZLWK RWKHUULWVXGHQVVRVXVWVDFQGLQXUHJVUWOHV PH%HVXUH WR VXEPLW ZRUN WKDW LV HQWLUHO\ IRXU RZQ

,I ZH DUH XQDEOH WR FRQGXFW LQ SHUVRQRZQDPMVRVZKHU HDV =RRP ZLOO EH XVHG IRU LQYLJLQDWLRQVIGXVWV%WKJKRQSDRQH WRRO

6DIHW\ 5HJXODWLRQV

:RUN LQ D PLFURELRORJ\ ODERUDWRULF UQRRODYGMVIRMSRPXQWHP
PXVW EH FRQVLGSDMKGSRHQVQWHDORQDQDIHMF RJQG WLKHQ DRIFH
FHUWDLQ SUHFDXWL RQFHUWHD WKSUHHUUNLXQJ ILQ HWKWROZRE RUDW

\$FFHVV WR WKH ODERWRBWLQVWLLXDWRLW DQG VWXGHQWV

1R HDWLQJ GULONLQW KHVDBERUDWRULF LOVHSLSDSHUV S
REMHFVV RXW RI WKH PRXWK

,W LV VWULFWOWS HQLDWHG WLDQDFXQSHDQWIKQWLRQLQDQW
FDQQDELV GUXJV WMDW GRWQBWQFARV SOWZLOOEH DQSD
DVVRFLDWHG ZLWK WKDW ODE ZLOO EH IRUIHLW

ORXWK SLSHWWLQJ VDMHSWRKXDEWRHGIS SSWHWGRU PXVW E

6DIHW\ JODVVHV PXVW EH ZRUQ DW DOORWSPHRYLGW XGKH
VDIHW\ JODVVHV

)LUH (YDFXDWLRQ 3URFHGXUH

,I \RX GLVFRYHU D ILUH

x \$FWLYDWH WKH QHDUHVW ILUH DODUP SXOO VWDWLRQ
x & DQG DPSXV 6HFXULW\ 6WDLWHV RDXW QDPH DQG OR
x (YDFXDWH WKH EXLOGLQJ

,I \RX KH DU D ILUH DODUP

x ,I SRVVLEOH VHFDOH FORVSPZHQGRZV DQG GRRUV
x)ROORZ WKH HVWDEOLVKW H'RDWRWLRH HOHYDWRUV
x OHHW DW \RXU GHVLJQDWHG (PHUJHQF\ (YDFXDWLRQ 6LW
x 'R QRW UH HQWXLWKH EXLOGLQJULW 'HSDQWPHQW

,I \RX FDQQRW HYDFXDWH

x &ORVH WKH GRURXEDEW WKH ILUH
x ,I SRVVLEOH DQDGYLVH WKHPHQW RHSBU VLWXDWLRQ
x +DQJ FORWKLQJ RZLDGGRWKRIDPHW HPZLQGRZ WR DOHE