

**Faculty of Science Procedures for Review of an Assigned Grade:
Undergraduate and Graduate Students**

This policy addresses cases in which a student believes that there has been a mistake or unfairness in the assignment of a grade. Students who are seeking to have a grade revised on grounds that their academic performance was impaired by injury, family or personal affliction, or illness should consult the “Academic Concessions” section of the Undergraduate Calendar.

1. Any student wishing clarification about an assigned grade or who believes that an assigned grade should be reviewed, either for the final piece of work in the course or for work during the term, shall first discuss the matter with the instructor who will determine whether review of the work in question is warranted. It is the student’s responsibility to first notify the instructor in writing.

Review of Grade Assigned during the Term

2. In cases where the grade the student wishes to have reviewed is assigned for work ~~in a~~ ~~term~~ ~~0 0 06~~ ~~14~~

4.2 Grade changes