

Unit Number:


**Property & Common Space**

What items are you willing to share with one another? What items are you not willing to share? (e.g. food, dishes, personal items, etc.)

	ROOMMATE A:	ROOMMATE B:	ROOMMATE C:	ROOMMATE D:
Kitchen: Items willing to share				
Kitchen: Fridge/Freeze/Cupboard space designated for me				
Bathroom: Items willing to share				
Bathroom: I shower in the morning/evening				
Items not willing to share				

How will you communicate if you are looking to add or delete items from the above lists?

How will household/cleaning supplies be purchased/shared? how will they be paid back? (e.g. using a budget app/e-transfer)

No dishes in the sink at the end of the day	No mouldy food in the fridge	Dishwasher run every few days	Bathroom cleaned every week	No shoes in common spaces
Floors swept weekly	Other:	Other:	Other:	

## Cleaning Schedule

Cleaning schedules can look different depending on different preferences but it's important everyone cleans common spaces. Please refer to the "Resolving Conflicts" schedule if needed.

TASK	FREQUENCY	WHO:
Take out garbage and recycling		
Mop floors, wipe surfaces, vacuum carpets		
Clean bathrooms		
Wash dishes		
Other:		
Other:		

## Guests & Functions

Maximum capacity for a Cluster unit is 16 people total. Residents are allowed one overnight guest at a time, for no more than three consecutive evenings at a time and no more than 9 nights total per term unless permission is granted in writing from a Neighbourhood Manager.

What is an acceptable level of social activity in your unit? In general, how social/quiet do you want your unit to be?	
How far in advance should roommates ask for consent before having guests or functions in your unit?	
What is your unit's policy on hosting functions? (e.g., expectations of host, cleaning up, duration and frequency of functions, number of guests, etc.)	
When is it okay for guests to be in your unit? For how long?	
What is your unit's policy on having overnight guests? Where is it okay for guests to sleep?	

## Lights & Sounds

Quiet Hours are in effect Sunday-Thursday from 9PM-8AM and on Friday-Saturday from 12AM-10AM. Exam Quiet Hours are in effect during exam periods.

	ROOMMATE A:	ROOMMATE B:	ROOMMATE C:	ROOMMATE D:
Sleeping schedule?				
Morning person or night owl?				
Quiet hours vs. silent hours to me				
Lights should be on/off during				

## Resolving Conflicts

Community Leaders are assigned to help mediate conflicts, but it's important to meet in person with the person causing a conflict to see if you can talk it out first. Communicating only in writing can cause miscommunications and escalate the situation.

Conflict should be address in appropriate amount of time—when is the latest it should be addressed (e.g. end of the day, two days, one week)?	
How will you use respectful language when communicating to your roommate(s) that a behaviour has caused conflict? (e.g. using "I feel" statements, asking for their perspective, compromising)	
How often will we look at this agreement or meet as a group to make changes?	

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