

3. Outline any steps you have taken to resolve the issue (reference specific dates and details).

4. Describe the outcome that you seek:

5. Are there any documents that you wish us to consider? (Documents might include letters of apology or reflection from the resident, or medical documentation if pertinent).

Yes No

If yes, please enclose the documents with this form.

I hereby affirm that the information on this form is an accurate description of the circumstances which led to this appeal.

Signature _____

Date _____

Received by Residence Services, University of Victoria, on: _____