

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE : PSYC 8– Research Assistant

DEPARTMENT NAME : Psychology

CONTACT NAME : Dr. Theone Paterson

JOB DESCRIPTION:

As a research assistant in the BRAIN Lab, you will be involved in recruitment for, monitoring of, data processing work, or knowledge mobilization work for psychosocial and cognitive assessment research. In this position you will receive supervision from Dr. Paterson and the BRAIN Lab Coordinator with respect to specific job duties and prioritization of work tasks. Work tasks may vary throughout the job period depending on the stage of research requiring attention at a specific time, but may include:

- x Conducting literature searches
- x Survey construction in Qualtrics
- x Assisting with preparation of ethics applications for studies
- x Assisting with advertising and recruitment of participants for studies
- x Assisting with review of completeness and accuracy of data collected and following up with participants to resolve problems or clarify data collected
- x Preparing, maintaining and updating lab website materials
- x Attending lab meetings
- x Assisting with preparation of laboratory protocols
- x Assisting with coding and cleaning of data in accordance with specified research protocols and procedures
- x Other miscellaneous job-related duties as assigned
- x

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>

JOB LOCATION ON- CAMPUS: BRAIN Lab in the Cornett building Rm A069D.

WORK STUDY WAGE : \$18.50/hour (including 4% vacation pay)

HOURS AVAILABLE : 200 hours

HOW TO APPLY : Submit:

- A Cover Letter (max 1 pg.) highlighting your relevant experience and specific interests in this position,
- A recently updated Resume/CV, and
- A copy of your Unofficial/Advising Transcript

Send all documents to: