

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: PAOR 3 - Research Assistant

DEPARTMENT NAME: Pacific and Asian Studies

CONTACT NAME: Thiti Jamkajornkeiat

JOB DESCRIPTION:

- Literature searches for academic sources
- Compile, organize and label research materials (articles, images, etc.)
- Prepare annotated bibliographies, summaries and literature reviews
- Search internet for media and other relevant content
- Provide assistance with the coordination of academic forum

QUALIFICATIONS:

- Minimum 3rd-year standing (undergraduate)
- Experience conducting research and finding academic materials through UVic libraries, inter-library loan, and online sources
- Well-organized, responsible, attention to detail
- Ability to follow instructions and work independently with minimal supervision
- Meets deadlines
- Have broad interests in Asia and theories in the fields of humanities and social sciences

JOB LOCATION ON-CAMPUS: Work may be conducted remotely

WORK STUDY WAGE: \$18.50/hour (including 4% vacation pay)

HOURS AVAILABLE: 100

HOW TO APPLY:

Send a resume and one-page letter of application describing your suitability for the position to:

Thiti Jamkajornkeiat at tjamkajornkeiat@uvic.ca

Feel free to look up my research interests on the faculty profile before applying.