

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: OREM 1 – Student Support Services Assistant (CUPE)

DEPARTMENT NAME: Office of the Registrar and Enrolment Management

CONTACT NAME: Angela Fornelli

JOB DESCRIPTION:

This position will support two portfolios in Student Support Services: Transfer Credit and the Frontline Student Support team. Under the supervision of the Transfer Credit Clerk, this position will assist in researching information related to Transfer Credit articulations. Tasks will involve utilizing online and paper resources including institutional academic calendars to locate specific information and using the BC Council on Admissions and