

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE : MATH 1 Math & Stats Education Research Support

DEPARTMENT NAME : Mathematics and Statistics

CONTACT NAME : Jane Butterfield

JOB DESCRIPTION:

You will provide support to a variety of active research projects in the department of mathematics and statistics in the area of mathematics education and statistics education. Primarily your duties will involve (a) receiving, linking, organizing, and anonymizing data sets for use by the research teams; (b) creating tables or charts to summarize data sets; (c) typesetting or proofreading educational materials being developed by the research teams; (d) other responsibilities as agreed, depending on research projects and your special interests.

QUALIFICATIONS :

- x You must be detail oriented.
- x You must be comfortable working with computers and with learning how to use new programs.
- x You will need to use Excel (or some other spreadsheeting program) extensively; familiarity with Excel or other spreadsheet program is an asset.
- x You will be expected to use the typesetting program LaTeX and the markup language PreTeXt; familiarity with LaTeX is highly desirable. Familiarity with PreTeXt is not required but would be an asset.

JOB LOCATION ON- CAMPUS: Work from home

WORK STUDY WAGE: \$1850/hour (including 4% vacation pay)

HOURS AVAILABLE : 120

HOW TO APPLY: Please send your Cover Letter and Resume via email to:
Jane Butterfield jbutter@uvic.ca