

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: LTSI 1 – Resource and Research Assistant (CUPE)
DEPARTMENT NAME: Division of Learning and Teaching Support and Innovation)
CONTACT NAME: Viviana Pitton

JOB DESCRIPTION:

The Division of Learning and Teaching Support and Innovation is an academic support division in the University, which reports to the Office of the Vice President Academic and Provost. The Division is focused on enhancing student learning and teaching excellence in academic programs across the University in alignment with the UVic Strategic Framework and Priorities.

Our mandate includes the delivery of student supports and resources. We are in search of a highly motivated student to assist us evaluating our programming. Applicant must be available to work on campus.

The successful work study applicant will be involved in the following activities:

Assisting with data collection/analysis as well as student surveys in our Math and Stats Assistance Centre

Assisting in the weekly “Conversation Café” in the Centre for Academic Communication (CAC).

Collecting and compiling data to aid in evaluating CAC programming and assisting with resource development

QUALIFICATIONS:

Excellent organizational skills and attention to detail.

Strong verbal and written communication skills.

Ability to work effectively with a diverse population

Ability to work collaboratively in a team environment

Experience with conducting research, including data collection and analysis

JOB LOCATION ON-CAMPUS: The Elliott Building and the McPherson Library

WORK STUDY WAGE: \$18.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$4.00/hour (plus 4% vacation pay)

HOURS AVAILABLE: 150 hours

HOW TO APPLY: Please apply by email, with cover letter, resume, and references to:
Viviana Pitton, Director, Student Academic Success at: vivianapitton@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>