2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE :   HCMC 1 - Digital Edition Transcription and Markup Assistant

DEPARTMENT NAME :   Humanities Computing and Media Centre (HCMC)

CONTACT NAME :   Martin Holmes

JOB DESCRIPTION:

1. Research and write short editorial pieces including biographies, maintain and extend bibliographical resources, write and edit project documentation.
2. Transcribe and mark up literary and historical documents in TEI P5 XML (training will be provided if necessary).
3. Geo-reference historical locations on contemporary maps and link them to corresponding locations on early modern maps (training will be provided).

The work will be spread across two or more digital edition projects, including Medieval Anglo-Jewish Women, Linked Early Modern Drama Online (LEMDO), the Digital Victorian Periodical Poetry project, and others.

QUALIFICATIONS :

Required:

Interest in Digital Humanities and willingness to learn technical skills, markup languages, and basic programming techniques.

Working habits based on meticulousness, accuracy and consistency.

Familiarity with the use of editorial style guides. Sound writing and research skills. At least two upper-level Humanities courses.

Desirable but not essential:

Experience marking up documents with TEI P5 XML using the oXygen XML editor. Experience with graphics applications. Experience with version control systems such as git (GitHub) or Subversion.

JOB LOCATION ON- CAMPUS: Mearns A316

WORK STUDY WAGE : $18.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: $2.07/hour (plus 4% vacation pay)

HOURS AVAILABLE :   35

HOW TO APPLY :   Resumé with covering letter to mholmes@uvic.ca

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: http://www.uvic.ca/registrar/safa/work-study/index.php