

## 2024/2025 WORK STUDY PROGRAM

### JOB POSTING

**JOB TITLE:** DMSC 3 - Undergraduate Research Assistant

**DEPARTMENT NAME:** DMSC

**CONTACT NAME:** Dr. Laura Arbour / Jimena Gonzalez-Lema

#### JOB DESCRIPTION:

We are seeking a student research assistant to assist with our community-based research studies focusing on genetic conditions in Indigenous communities (projects include but are not limited to: The Impact of Long QT Syndrome in Northern BC and The Impact of CPT1A in Northern BC and Nunavut). The research assistant's roles would include: contacting research participants to update their personal information, digitalizing paperwork from study charts, cleaning data, completing data quality checks, entering study data into REDCap, and performing other related duties as required.

#### QUALIFICATIONS:

- Undergraduate student from one of the following fields: Biology (or other health-related science), Public Health & Social Policy, Epidemiology, or Nursing.
- Excellent written and oral communication skills
- Excellent organizational skills and the ability to work within a team environment.

Microsoft programs (Excel, Word, PowerPoint)

Policy Statement (TCPS) Tutorial completion (can be completed after hiring)

**CAMPUS:** Medical Sciences Building

**RATE:** \$18.50/hour (including 4% vacation pay)

**STIPEND:** \$ 1.50/hour (plus 4% vacation pay)

180

Resume and cover letter to Jimena Gonzalez-Lema at: [jgonzalezl@uvic.ca](mailto:jgonzalezl@uvic.ca)

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM  
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>