

2024/2025 WORK STUDY PROGRAM

JOB POSTING

JOB TITLE: COOP 3 – Social Sciences Co-op Peer Facilitator

DEPARTMENT NAME: COOP

CONTACT NAME: Lina Guo

JOB DESCRIPTION:

The goal of the Social Sciences Co-op Peer Facilitator is to enhance the student experience¹ and support the Social Science Co-op team's goal of increasing student recruitment and retention. The student will also assist in special projects within the Social Sciences co-op portfolio with the aim to foster an inclusive environment to support the greater goal of equipping students to secure a co-op opportunity for academic and career success. Responsibilities include but are not limited to:

- Provide mentorship for Social Science Co-op students to enhance their success in the program.
- Guide Social Sciences Co-op students to navigate the job search process by providing constructive peer feedback.
- Work together with undergraduate and graduate student societies to promote discipline-specific events and Co-op and Career workshops and events.
- Assist in the implementation of new Social Sciences Co-op initiatives and help collect students' feedback for the Social Sciences Co-op program and job development.

QUALIFICATIONS:

- You are a 3rd or 4th year Co-op Student in the Faculty of Social Sciences.
- You have successfully completed at least one Co-op work term.
- You have completed Social Sciences Introduction to Professional Practice, and are comfortable with the material.
- You are familiar with the 10 core competencies as well as discipline-specific competencies

JOB LOCATION ON-CAMPUS: Cornette 138 or online

WORK STUDY WAGE: \$18.50/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$5.00/hour (plus 4% vacation pay)

HOURS AVAILABLE: 100

HOW TO APPLY: Send cover letter and resume including references to ssco@uvic.ca with the subject line "Work Study Program Application"

APPLICANTS MUST BE ELIGIBLE TO PARTICIPATE IN THE WORK STUDY PROGRAM
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>
