

UVIC Campus Risk Assessment

| | Low risk Assistance is readily available <u>and</u> work environment/activities are low hazard | Moderate risk Assistance may not be readily available <u>and</u> work environment/activities are moderately hazardous | High risk Assistance is not readily available <u>and</u> work environment/activities are high hazard |
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| Work Environments/ Activities (examples) | *Office, Clerical, Administrative *Note: according to WorkSafeBC office workers are not considered to be working alone if they decide to come in early, work late or come in on a day off. | Custodial, Grounds, Trades and Security, particularly after hours work or when in non public or isolated areas of campus | Any activities involving the use of hazardous materials (e.g. chemicals, biohazards, radioactive materials) High hazard work including confined space entry, high voltage, working from heights, diving, boating, etc. |
| Classification | Working Alone requirements do <u>not</u> apply | Working Alone requirements apply | Special Category |
| Next Steps | Review "Best Practices and Resources" with employees in your department | Review work procedures and implement a written Working Alone Plan for your department | Working alone is <u>not</u> permitted due to risk level OR Steps must be taken to eliminate risks or reduce them to a moderate risk level. |

Note: Supervisors who are uncertain about the risk level of a particular job or activity in their departments should contact OHS for advice.