# University of Victoria Libraries McPherson Library Microforms

# GU-DE TO SELECTED MICROFORMS

# IN THE

# McPHERSON LIBRARY

University of Victoria

1980

(New and/or revised pages, August 1905)

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# INTRODUCTION

Microforms are photographic reprodections of printed material grants redused in size.

Their merits sterest or in:

- 1. size
- 2. economy

and their faults from the fact that mey require emchine to be read, and even then are difficulted in fact, prolonged use of the machines may cause painful eyestrain.

Nevertheless, it is better to have information on microtom. than not to have it strall, and in cases such as newspapers, which are awkgrard to shelve and handle, the microforms in it empreterable. Enlargement prints can be marked expensively to solve the reading problem.

The types of material in the Maille son Library r croform discon are several:

- ease of maintenance and use, moke microfilm preferable to keeping files of the original,
- unpublished materials, such as manuscripts, diaries, journals and other documents not available in the original;
- theses, most commonly available only in so form;
- most important of all, whole libraries of out-of-print material which, if presuming
  they were findable were to be acquired through antiquarian dealers, would be prohibitively expensive and resum and haphazard collection.

By ordering complete collections on microform, this Library has been able to obtain, at one time, in a systematic manner and at a reasonable price, some of the riches of the greate.....

Althous and this material is board separately in Microforms in the Basement, it is handled (catalogued and classified) in much the same way and terpress material. The card catelogues the main entry to be material in Microforms. This applies especially to theses, monographs, journals and newspapers, where the entry in the stalogue identifies the whole.

Depending on the type of microform of a particular title, the call number will include either:

Microf or settlm (for tel film)

Microficus or Micfichs

Milleroard

or Microprint

(see DEFINITIONS, p. iv). 11900 symbols indicate its to the second in Montantal

Generally, those individual works which are not part of a collection are not described to the quide.

As noted above, however, much of the material in Microforms consists of:

large collections especially brought the sound publication in the property of some sort.

e.g., Three turies of English and American plays

or vast files of documents,

e.g., British sessional papers.

For many type collections, author, title and, in some cases, even subject cards for the individual works within them, have been entered in the card catalogue (the first collection mentioned shove is an example). .... are are in the process of being analyzed.

As for indiversity (within collections) not entered in the card catalogue, one will have to refer to the indexed, unlinear and finding lists that come with or form the basis of a particular collection.

What these indexes, bibliographies, etc., are, where to find them and how to use them is the major purpose of this guide.

A secondary ourpose is to describe a collections (evaluated analyzed by the card catalogue) and titles that have considerable material or are complex in nature.

#### GENERAL ARRANGEMENT

Although all sinicforms carry a classification between the arrangement of the materials in Microforms does not strictly follow the sequence.

Generally speaking, similar formats are together, i.e., microprints on shelves, microfilms of microfiche in special cabinets.

Within each format, some attempt has been made to follow call number order Microfiche and microcard are in this order, as are microprints-with some major exceptions.

Times in microfilm are shelved in numerical order. The number for each title corne obtained from the shelflist kept in Microforms.

It is best to ask ...e attendant for any individual title.

#### DEMITTIONS '

MICROF Regular film strip.

Usually 35 mm., but sometimes 16 mm.

wound on reels, stored in boxes, kept in many cares.

One or two pages to a frame.

MICROFICHE A sheet of hicros m.

Contains multiple inicrimation and pattern.

Sizes vary from 75 x 125 mm. (3 2 5") 115 x 148 mm. (4 x 6",...

Usually contains a title which carse read without magnification.

MISICOCARD An opaque card made and a photographic negative.

Size 75 x 125 mm. (3 x 5")

Contails ما المالية 70 reduced pages of printed text. This number can be doubled since they frequently contain material on both sides of

the card.

MICROPRINT An opaque card, printed by a special lithographic process.

Size 9 x 6".

Contains up to 100 reduced pages of printed text.

A card with a cardboard top to which is attached a sleeve of clear

JACKET plastic. Size 75 x 125 mm. (3 x 5").

MICROPA

A strip consisting of several frames of microfilm interested inter

this sleave.

MICROFORM write term for any form, either film or paper, which contains

micro images.

### AMERICAN FICTION. 1774-1900 (WRIGHT)

FORMAT: Microfiche CALL NO.: Microfiche

PS643 A5

BIBLIOGRAPHY: Ref W

Z1231

Wright, Lyle Henry. American fiction; a contribution toward a bibliography. San Marino, Calif., Huntington Library, 1948-

F4W7

v. 1. 1774-1850 v. 2. 1851-1875 v. 3. 1876-1900

COVERAGE: This collection is to include the text of all items listed in the above

bibliography. The purpose of the bibliography is to record, with certain exceptions, the fiction written by Americans for adults and printed in the United States during the years that saw the beginnings of the American culture in a framework of religious, political and moral rigidity, through the years of national growth, great causes, social upheaval and vast national flux to that period of American literary self satisfaction, the New England Renaissance. The exceptions for the most part are minor but include periodicals and subscription series. Some 12,000 entries.

ARRANGEMENT:

The microfiche collection is arranged alphabetically by author, or by title where author is unknown. Author, title and some subject cards for the individual works have been filed in the card catalogue. As the microfiche edition is not yet complete, the title required may not be found. To establish if it has yet been issued, consult:

Microfiche Lost Cause Press microcard catalog (and supplements)

PS643 Louisville, Ky., Lost Cause Press, 1967-

A5 Index

#### **AMERICAN STATE PAPERS \***

FORMAT: Microprint CALL NO.: J83

A45

# COVERAGE AND ARRANGEMENT:

The American State Papers contain the pre-serially-numbered publications covering the period 1789 to 1838, comprising some of the most important publications of the 1st to 14th Congresses (1789-1817) and many publications of the 15th to 25th Congresses (1817-1838). Because the Serials Set began numbering from number 1 only in 1817, the papers prior to that date were assigned the serial numbers 01 to 038, referring to the 38 volumes of publications gathered into the following ten subjects and subarranged chronologically:

Foreign affairs 6 vols. Indian affairs 2 vols. **Finance** 5 vols. 2 vols. Commerce and navigation Military affairs 7 vols. Naval affairs 4 vols. Post Office 1 vol. Public Lands 8 vols. Claims 1 vol. Miscellaneous 2 vols.

As each of the 38 volumes has its own <code>index</code>, it is possible to go directly to the microprint boxes and obtain a given publication if the <code>serial</code> number of the volume (i.e., the subject) is known. If this is not known, one must obtain the information from <code>outside</code> indexes, viz.:

кет Z1223	Checklist of United States public documents 1789-1909.
A113 1911	Part One: A listing of all documents by serial number. Part Two: A classified listing, by agency, with an index of the agencies at the back.
Ref Z1223 A1885	Descriptive catalogue of the government publications of the United States government 1774-1881, by B. S. Poore.
	Achronological listing, by year, of most U.S. publications, subarranged by document and report

numbers; subject and name index at the back.

Charlist of United Chates multiple desurrante 1700 1000

<sup>\*</sup> For a fuller explanation on how to use the American State Papers, see Reference Publication No. 31,"Guide to the American State Papers and the U.S. Serial Set," available at the Reference Desk.

# ARCHIVES OF THE ROYAL LITERARY FUND, 1790-1918

FORMAT: 35 mm. reel film CALL NO.: Micfilm

PR105 R6

**COVERAGE**: For the time span indicated, the archives on film include the case files of

applicants (3,600 files) which are made up of letters of support, printed advertisements, press-cuttings, medical certificates, publisher's receipts

and applicants of the applicants. The Se.H7mo9s4udcicants. Tholicants plication f

FORMAT TD 0 Tc1.:

R6COV FORM AFCORMATCONTAINSE on fif59.H7 which are he ap FORMA

Names:

The personal

# CIHM/ICMH MICROFICHE SERIES, 1980-\*

FORMAT: 105 x 150 mm. fiche CALL NO.: Micfiche

AC1 C68

BIBLIOGRAPHY: Ref Canada, the printed record; a bibliographic register with

AC1 indexes to the microfiche series of the Canadian Institute for

C682 Historical Microreproductions. Ottawa, CIHM, 1981-

Includes five indexes and introduction on how to access the

CIHM series.

COVERAGE: Generally includes all pre-1900 printed Canadiana; more specifically,

all relevant items published/printed in Canada, all relevant items

published/printed outside Canada and written by Canadians, and all relevant

items of Canadian subject matter published outside Canada.

Categories of materials included are:

. monographs, pamphlets, leaflets, playbills and broadsides

. catalogues of books, pictures, articles for sale

. offprints which are not detached articles

. publications of municipal and county governments

. non-Canadian government monographs with Canadian content

Categories of materials excluded are:

- . Canadian federal, provincial and territorial government publications
- . journals and newspapers
- . manuscript materials
- . engraved materials such as maps and prints

ARRANGEMENT: Filed sequentially by CIHM register number. Author, title, subject

and other indexes are on fiche with the set.

<sup>\*</sup> Also known as: Collection of pre-1900 printed Canadiana.

# **CALENDARS OF STATE PAPERS**

FORMAT: Microfiche

WHAT ARE State papers are the **principal documents** of the Crown and comprise

original treaties or treaty papers, law papers, political reports with royal, departmental and miscellaneous letters and instruments under the Signet of STATE PAPERS:

Sign Manual.d They were

5. William and Mary, 1689-1702

Microfiche Great Britain. Public Record Office. Calendar of state papers, domestic series, of the reign of William and Mary, 1689-1702. 41 cards.

6. Queen Anne, 1702-1714

DA25 Great Britain. Public Record Office. *Calendar of state* papers, domestic series, of the reign of Anne. 2 v.

Note: This is not in microfiche, but is in letterpress in the general collection.

#### FOREIGN SERIES:

1. Edward VI, 1547-1553

Microfiche Great Britain. Public Record Office. *Calendar of state*DA25 papers, foreign series, of the reign of Edward VI,
H7 1547-1553.

2. Mary, 1553-1558

Microfiche Great Britain. Public Record Office. *Calendar of state*DA25 papers, foreign series, of the reign of Mary, 1553H8 1558.

3. Elizabeth I, 1558-1603

Microfiche Great Britain. Public Record Office. *Calendar of state*DA25 papers, foreign series, of the reign of Elizabeth,
1558-1603. v. 1-16, 256 cards.

Note: v. 17-23, 1583-1589, also in letterpress in the general collection (DA25/H83).

COLONIAL SERIES:

Microfiche DA25 Great Britain. Public Record Office. *Calendar of state papers, colonial series, 1574-* 602 cards.

**Note**: v. 1-40, 43, 1574-1783, 1737, also in **letterpress** in the general collection (**DA25/H5**).

ARRANGEMENT: in the general collection (DA25/H5

INDEXES: At the end of each volume.

For an extremely **general** index to all the collections of the Public Record, see:

Ref Great Britain. Public Record Office. *Guide to the contents*CD1043 of the Public Record Office. London, HMSO, 1963,
A553

**NOTE**: A calendar in this sense consists of **abstracts** of these records, usually in sufficient detail to be an adequate substitute for the original.

# CANADA. COMMISSION OF INQUIRY INTO NON-MEDICAL USE OF DRUGS. RESEARCH REPORTS (LE DAIN COMM.)

FORMAT: 16 mm. film CALL NO.: Microf

HV5840

C2A32

COVERAGE: Includes approximately 500 research reports consulted by the

Commission.

FINDING AID: A separate list of the reports entitled *Project list* arranges the reports in

numerical order, giving the author and title of each. The List is in

Microforms.

# CANADA. MACKENZIE VALLEY PIPELINE INQUIRY TRANSCRIPTS.

FORMAT: 16 mm. reel film CALL NO.: Microf

TD195 P5C3

COVERAGE: Contains all verbatim transcripts of the Inquiry's public hearings, and

most of the textual exhibits (briefs, submissions) tabled by the

participants, with two primary exceptions--the Canadian Arctic Gas Ltd.

submission (too voluminous), and certain technical exhibits.

ARRANGEMENT: The reels are divided into two principal series, "E" and "T."

Finding aids and exhibits are to be found on "E" reels.

Transcripts of the testimony are found on reels in the "T" series. The "T" series itself is in two parts, one for formal hearings and another for

community hearings.

Material is generally in chronological order, but in the case of the "T"

series, material is in the order in which it was received.

FINDING AIDS: Microf Canada. Mackenzie Valley Pipeline Inquiry. Index to

> transcripts and exhibits. Toronto, Micromedia, 1977. TD195

P5C3 Loose-leaf.

Index

Lists contents of each reel in order of reel number. Does include a "name index," which is superseded by

the *Index* below.

Index to the transcripts. Ottawa, 1977. Ref

TD195 1208 pp.

P5C3

Index Contains alphabetical listing of witnesses. Gives

> 1977 volume number of transcripts and paging. Refer to first finding aid for reel number. Main part of this Index provides a subject approach to the Inquiry's hearings. Again, refer to first finding aid for reel

number.

# CANADA. ROYAL COMMISSION ON NATIONAL DEVELOPMENT IN THE ARTS, LETTERS AND SCIENCES

FORMAT: 35 mm. reel film CALL NO.: Microf

AZ515 A55

COVERAGE: Includes all briefs (442) and transcripts of public hearings.

ARRANGEMENT: Briefs are in alphabetical order by author. Each brief is followed by

the transcript of the public hearing (if any) at which the author

appeared.

FINDING AID: Index to briefs and transcripts of public hearings. Micromedia Ltd., 1972.

Call No. Same as above.

Lists authors in alphabetical order, showing the reel number on which material pertinent to each appears. The complete set of transcripts of the public hearings of the Commission appear on reels 19 (latter half) to 24.

## **CANEDEX 1974-1978**

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

LA410

С3

BIBLIOGRAPHY: Ref Canadian education index. v. 1, 1965-

Z5815

C3C3 Publishe

Published **five** times between October and June, including the **annual cumulation**. Shelved on **Index Case 2** in Reference. C.E.I. is an **author**, **subject** index to a selected list of Canadian educational periodicals, books, pamphlets

and reports.

**COVERAGE** 

# CANADIAN IMPRINTS 1751-1800 (TREMAINE)

FORMAT:

### CANADIAN URBAN SOURCES 1973-1975/76 \*

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

HT127 C3C38

BIBLIOGRAPHY: Ref Canadian Council on Urban and Regional Research. Urban and

Z1391 regional references. 1945/62-1976. Ottawa.

C3

COVERAGE: Microreproduction of many of the publications listed in the above

bibliography, i.e., that period between 1973 and 1975/76, when the bibliography was terminated. The object of the microfiche service was to facilitate the acquisition of the many fugitive research publications in the field issued by Canadian governments, institutions and consultants.

ARRANGEMENT: Numerically according to fiche accession numbers used in the main

classified sections of the above bibliography. Only those numbers that

have the (S) prefix are included in the microfiche collection.

<sup>\*</sup> Continued by Urban Canada (q.v.).

#### CANADIANA IN THE TORONTO PUBLIC LIBRARY

FORMAT: Microfiche CALL NO.: Microfiche

F1003.3

С3

COVERAGE: The items in this collection were chosen from the Reference collection of

the Toronto Public Library to form a chronological record of the

history of Canada from its discovery, 400 years ago, until Confederation in 1867. They are the primary sources of Canadian history: journals of explorers, records of administrators, narratives of travellers, documents of government and business. The work is still in progress. Many items

have already been reprinted and are available in letterpress.

**ARRANGEMENT**: The arrangement follows the **numbering** of the Toronto Public Library's

published bibliography, which is itself a chronological arrangement.

There are, however, many gaps.

BIBLIOGRAPHY: Ref Toronto. Public Library. A bibliography of Canadiana, being

Z1365 items in the Library of Toronto, Canada, relating to the early history and development of Canada, ed. by Frances M. Staton

and Marie Tremaine. Toronto, Public Library, 1934.

Supp. Supplement. Toronto, Public Library, 1959.

### EARLY AMERICAN IMPRINTS 1639-1800 (EVANS)

FORMAT: Microprint CALL NO.: Microprint

PS531 E2

COVERAGE:

INDEX:

Ref

Z1215 E923

In 1903 the American bibliographer, Charles Evans, at the request and under the sponsorship of a group of distinguished libraries and citizens eager for a systematic documentation of the American literary heritage, undertook a chronological enumeration of all books, pamphlets and periodical publications printed in the United States, from the beginning of printing in 1639 to the year 1820. The result was a 13 volume catalogue of 39,162 titles:

Evans, Charles. American bibliography; a chronological dictionary of all books, pamphlets and periodical publications printed in the United States of America from the genesis of printing . . . with bibliographical and biographical notes. Chicago, Privately printed 1903-34.

The entries are arranged <code>year-by-year</code>, <code>alphabetically</code> by <code>author</code> within each year. Unfortunately, the work is full of <code>errors</code>, and "ghosts" (entries for items which never existed) abound. In fact, it is estimated that almost one-third of the entries are more or less inaccurate. Although the microprint edition of <code>Early American imprints</code> is based on this list, painstaking editorial work has sought to ensure that the texts here reproduced are as definitive as possible.

ARRANGEMENT: The items are filed in the microprint boxes by Evans' number, i.e., the

overall consecutive numbering given to the entries in Evans.

Ref Shipton, Clifford K. and James E. Mooney. *National index of*Z1215 *American imprints through 1800; the short-title Evans.*E924 Worchester, Mass., American Antiquarian Society and Barre

Publishers, 1969. 2 v.

A short-title list of both Evans and additional items, in one alphabetical order, incorporating all bibliographical corrections of the Evans entries. Reference to the entry number is given. Information cards indicating that the works of an author are to be found in *Early American imprints* have been filed in the card catalogue.

# THE EIGHTEENTH CENTURY [MICROFORM]

FORMAT: 35 mm. reel film CALL NO.: Micfilm

AC5 E3

COVERAGE: This set will consist of approximately 200,000 items selected from the

500,000 titles printed in **Great Britain** and its **colonies** or printed in English anywhere else in the world from **1701-1800**. It is based on the British (Museum) Library's *Eighteenth century short title catalogue (ESTC)*. First and variant editions of books, pamphlets and tracts are included, along with all titles by major authors, but the collection does **not** include

newspapers, serials, maps or music.

GUIDE: Each guide\* (one will appear with each unit received) provides a list of the

publications and is arranged alphabetically by author (or title where appropriate). To locate a specific item, find the author or title and then note the reel and the reel location number supplied in italics at the end of the entry. A title roster listing reel content is located at the beginning of each

reel.

\* Ref The eighteenth century; guide to the microfilm collection;

Z2013 units 1-10. 1984.

E54

Ref The eighteenth century; guide to the microfilm collection;

Z2013 units 11-25, 1985.

E542

These are cumulations of the above guides.

\* in Microforms

#### ENGLISH AND AMERICAN PLAYS OF THE NINETEENTH CENTURY

FORMAT: Microprint **English Plays:** CALL NO.: Microprint

PR1271

E6

American Plays: CALL NO .: Microprint

PS632

E6

COVERAGE: This collection represents a more complete assembly of all the plays of

> the nineteenth century in the English language than the holdings of any single institution in the United States or Europe. It supplements *Three* centuries of English and American plays, and brings blanket coverage of English language drama up to the beginning of the present century. As inclusive as possible, it includes unpublished manuscripts as well as published works. A total of almost 28,000 plays. In two parts: English plays 1801-1900, American plays 1831-1900.

ARRANGEMENT: The microprints are arranged alphabetically within each part by

author or title (for anonymous works). Author and/or title cards for

the individual works have been filed in the card catalogue.

BIBLIOGRAPHIES: For English plays:

Nicoll, Allardyce. "A short-title alphabetical catalogue of Ref plays produced or printed in England from 1660 to PR625 1900." In his A history of English drama 1660-1900. N53 Cambridge, 1959. vol. 6. v. 6

For American plays:

Ref Roden, Robert F. Later American plays 1831-1900; being a compilation of the titles of plays by American Z1231 D7R6 authors published and performed in America since

1831. New York, 1960.

# ENGLISH BOOKS 1475-1700 (POLLARD AND REDGRAVE) (WING)

FORMAT: Microfilm CALL NOS.: Microf Microf

PR1105 PR1105

U5 U52

BIBLIOGRAPHIES: This microfilm collection is based upon:

1. Ref Z2002 P77 Pollard, Alfred William and G. R. Redgrave. Short-title catalogue of books printed in England, Scotland and Ireland, and of books printed abroad, 1475-1640. London, Bibliographical Society, 1926.

The most comprehensive record of English books for this period including about 26,500 editions. Arranged alphabetically by authors and other main entries; gives, for each item, author, brief title, size, printer, date, reference to entry of the book in the Stationer's registers and indications of libraries possessing copies.

2. Ref Wing, Donald Goddard. Short-title catalogue of books Z2202 printed in England, Scotland, Ireland, Wales, and

 ${\it cross-index}$  is provided by University Microfilms. Of these, there is one for each of the  ${\it two}$  periods:

Ref University Microfilms, Ann Arbor, Mich. *Early English* Z2002

#### FILM

General Call No. for series:
English books,
1475-1640
(Pollard and Redgrave)

Microf PR1105 U5 Brathwaite, Richard, 1588?-1673. Whimzies: or, *A New cast of characters*,

London, Printed by R.K[ingston] and are

to be sold by A. Rithirdon, 1631.

Dedication signed: Clitus-Alexandrinus. "A cater-character, throwne out of a boxe by an experienc'd gamester" has special t.p, with imprint: London, Imprinted by F.K. and

are to be sold by R.B., 1631.

Short-title catalogue no.3591 (carton 1021)

1. Characters and characteristics. 1. Title.

MiU F65-9

General Call No. for series: English books, 1641-1700. (Wing)

Microf PR1105 U52 Illingworth, James, d. 1693

A just narrative, or account of the man whose hands and legs rotted off . . . London, Printed by A.C. for

. . . London, Printed by A.C. for

Henry Brome, 1678.

2 p. 1., 12, [8] p. A discourse . . .

Wing 150 . . .

Microfilm of original in Bodleian Library.

Ann Arbor, Mich., Univ. Microfilms, 1972. 1 reel. 35 mm. (English books 1641-1700, 422:9)

Reel + titl with reel

Reel

Note: Many of the titles in these collections are also in letterpress in the general collection.

Ref Z2002 U586 Accessing early English books, 1641-1700: a cumulative index to units 1-32 of the microfilm collection. Ann Arbor, Mich., Univ. Microfilms International, 1981.

Provides access to the collection of more than 25,000 currently available titles based on Wing's Short-title catalogue of books. The 125,000 entries are arranged by author, title, subjec and Wing number. Essentially cumulates the annual, English books, 1641-1700; a partial list by Wing numbers (Ref/Z2002/W52) up to unit 33 (see above).

## LIST OF PERIODICALS

REEL	12E 144E 14E 16E 41E 38E 46E 4E 58E 16E 16E 60E 61E 20E 52E 21E 53E 132E 136E 62E 22E 23E 16E 168E 38E 27E 28E 216E 216E	Athenian news, or Dunton's oracle British Apollo British librarian Cursor Champion Compleat library Democritus ridens Diverting post Edinburgh Magazine and literary miscellany Entertainer Examiner Female tatler Free-holder, or Political essays Grub Street journal History of learning History of the reign of Queen Anne History of the works of the learned History of the works of the learned Lay monk Literary magazine London spy Medley Memoirs of literature Midwife, or Old woman's magazine Monthly miscellany Northampton miscellany Observer Plain dealer Satirist, or Monthly meteor Scourge and satirist
		<u> </u>
	38E 20E	Works of the learned

# LIST OF REELS

4E	Edinburgh magazine and literary miscellany
12E	British Apollo
14E	Censor
16E	Female tatler
	Champion
	Examiner
	Midwife, or Old woman's magazine
20E	History of learning
	Works of the learned
21E	History of the works of the learned
22E	Medley
23E	Memoirs of literature
27E	Observator
28E	Plain dealer
32E	Athenian news, or Dunton's oracle
38E	Tory tatler
	Democritus ridens
	Northampton miscellany
41E	Compleat library
46E	Diverting post
52E	History of the reign of Queen Anne
53E	History of the works of the learned
58E	Entertainer
60E	Free-holder, or Political essays
61E	Grub Street journal
62E	London spy
132E	Lay monk
136E	Literary magazine
144E	British librarian
168E	Monthly miscellany
216E	Satirist, or Monthly meteor
217E	Scourge

### ERIC REPORTS, 1972-

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

LB5 E7

**COVERAGE**:

ERIC (Educational Resources Information Center) is a national information system designed and supported by the U.S. Office of Education for providing ready access to results of programs, research and development efforts, and related information that can be used in developing educational programs. Through a network of specialized centres or clearinghouses, each of which is responsible for a particular educational area, current significant information relevant to education is monitored, acquired, evaluated, abstracted, indexed and listed in ERIC reference products. The actual reports or documents cited in the ERIC reference works are available (except as noted) from the ERIC Document Reproduction Service (EDRS). The ERIC Reports represent the microfiche collection of these documents from 1972 on.

The names of the clearinghouses below will indicate the **subject** coverage of the ERIC Reports:

Adult, Career, and Vocational Education Counseling and Personnel Services **Educational Management** Elementary and Early Childhood Education Handicapped and Gifted Children **Higher Education** Information Resources Junior Colleges Language and Linguistics Reading and Communication Skills Rural Education and Small Schools Science, Mathematics and Environmental Education Social Studies/Social Science Education **Teacher Education** Tests, Measurement, and Evaluation **Urban Education** 

ARRANGEMENT: Filed sequentially by ERIC number, ED 037 821, ED 037 822, etc.

INDEX:

Ref

Research in education.\* . Washington, D.C. v. 1- Nov. 1966-

L11

R3

A monthly abstract journal made up of document resumes and indexes. The resumes highlight the significance of each document and are numbered sequentially in the Document section by ED numbers. The indexes which follow the resumes in each issue cite the contents by subject, author, institution and accession number. The indexes are cumulated semi-annually and annually.

<sup>\*</sup> Present title: Resources in education.

# FRANCE. JOURNAL OFFICIEL. DEBATS PARLEMENTAIRES. CHAMBRE DES DEPUTES, 1881-1940

FORMAT: Microfiche CALL NO.: Microfiche

J341 K2

COVERAGE:

The *Journal* was published as one consecutive-numbered volume through 1880. Beginning in 1881, it was broken into various sections (Chamber of Deputies, Senate, Documents, etc.), each with its own pagination. The part of the *Journal* we are dealing with here is the official record of the country's legislative body, the National Assembly (Chambre des Deputes) from 1881 to the dissolution of the Third Republic on July 9, 1940, at Vichy. It gives verbatim accounts of parliamentary debates, records of roll-call votes, texts of laws and decrees and various public documents.

ARRANGEMENT: Chronological.

FINDING AIDS:

The indices and tables of the original publication are reproduced; eyelegible bibliographic descriptions contain title, legislative year and fiche number. Each index includes several sections.

- Index of names of deputies, their constituencies and terms of office, names of ministers, commissioners of government who spoke in the National Assembly and the subject of their speech.
- 2. Subject index to the Journal. This is the major portion of the index. All laws are listed in alphabetical order by title. For each there is a brief statement of content and the name of the sponsor. With each ministry are gathered its reports, decrees, decisions, circulars and announcements. Questions submitted to a minister in writing are in a separate index.
- 3. Parliamentary documents are also listed in a chronological index.
- 4. The list of administrative documents, such as reports, lists and statistics, is published as an appendix. There are cross-references to help one find the way to the right page of the *Journal*.

# GREAT BRITAIN. PARLIAMENT. HOUSE OF COMMONS. SESSIONAL PAPERS 1801-

FORMAT: Microprint CALL NO.: Microprint

J301 K6

Expressed very simply, it may be said that the papers of Britain's Parliament are of **three** kinds:

- JOURNALS. These are records of what has been done by Parliament in the transaction of its daily business. They include such matters as votes, proceedings, divisions, notices of meetings, questions and orders of the day, and are prepared from the notes kept by the Clerk of the House. The Library does not hold these.
- 2. PARLIAMENTARY DEBATES, popularly known as Hansard. These are verbatim records of what has been said. They will be found in the stacks under the call number J301/K22.
- 3. THE SESSIONAL PAPERS. 1801 . These are papers giving Parliament information and other material bearing on questions of policy, administration and other matters which it may have to consider. They become less important after 1921 as much is printed elsewhere. They are of three kinds:
  - a. House of Commons Papers. These arise inside the House itself in the form of reports of its own Select Committees, or as a result of its own request for, or insistence upon, being given information, such as reports (Returns) it has specifically called for or has required by statute (Act Papers). They are numbered chronologically each session.
  - b. Command Papers. These arise outside the House, from the activities of Royal Commissions and government departments, and consist of reports of inquiries, statements, annual reports, etc.; traditionally, they are "Presented by Command" of the Crown to Parliament. The Papers are numbered unlike the House papers, a series extending over several sessions, the number usually being bracketed and preceded by an abbreviation for the term 'command.'
  - c. **Bills**. Of two kinds, public and private. Public bills, relating to matters of policy, are numbered in a separate series. Private bills, relating to particular interests, are not printed until they have been enacted.

The **Sessional Papers** are bound **annually** and grouped as follows, the papers within each group being bound in **alphabetical** order:

- 1. Bills
- 2. Reports of Committees
- 3. Reports of Commissioners
- 4. Accounts and papers

Each group runs to many volumes and has its own **sequence** of numbers. In addition, there is, for each year, an overall **enumeration** of volumes. It is this **latter number** that is used in the **indexes**, and on the **Microprint boxes**.

**INDEXES**: The **Sessional index** is the **last volume** in each **year**'s Sessional Set. For the period **1801-1900**, these have been collected into the boxes at the **end** of the run labelled **Collection of indexes**. They comprise:

List of Bound Volumes Numerical List of Bills Numerical List of Papers Numerical List of Command Papers Alphabetical Index

The *Alphabetical index*, the most useful section, has been cumulated into the following collections:

1801-1852 1852-1869 1870-1879 1880-1889 1890-1899

From 1901 and on, the *Sessional index* remains in its place, i.e., as the *last volume* of each session.

These indexes are also being procured in letterpress editions. They are in Reference

In addition, two selective indexes form an excellent guide to the papers of the period. These contain a brief, and often full, description of the papers mentioned:

Ref J310 K62 1953	Gt. Brit. Parliament. House of Commons. Hansard's catalogue and breviate of Parliamentary Papers, 1694-1834; reprinted in facsimile Oxford, Blackwell, 1953.
Ref J301 M3 1953	Ford, Percy and G. Ford. <i>Select list of British Parliamentary Papers,</i> 1833-1899. Oxford, Blackwell, 1953.

References in these indexes are first to the year, then to the paper.nus are first to twalTj-23 -7o9ri/

# GREAT BRITAIN. PARLIAMENT. HOUSE OF LORDS. SESSIONAL

#### **HUMAN RELATIONS AREA FILES**

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

GN4 H8

Essentially a collection of **ethnographic** materials on **world societies**. The actual **Files** (compiled by Yale) are composed of 5 x 8" sheets, each of which is a duplicate of an original page of a published or unpublished source dealing with a particular **culture** or **society**. The **HRAF-Microfiles**, a microfilm version of these slips, are on 115 x 148 mm.  $(4 \times 6")$  microfiche.

The materials processed for the Files are basically **descriptive** rather than theoretical, and the vast majority of sources are **primary** documents resulting from field observation. Most files are organized around identifiable **ethnic units** rather than political states, although a number of **national** files are also available. The collection is a growing one as new files are opened and others are added to.

ARRANGEMENT: File pages are filed according to subject content, following a standardized

system of universal categories (Outline of cultural materials). Materials

are arranged by the ethnic or other sociopolitical groupings (as iversF4 10/F4 10 Tf1

HUMAfilaed acO -24 TD 0.093 Tc (ratTo use) Tjmfiles

## INDEX TO CANADIAN PAINTERS AND THEIR WORK

FORMAT: Microfilm CALL NO.: Microf

Z5949

C2V3

COVERAGE: Consists of 16 reels of microfilm of the card index to Canadian painters

and their work in the Fine Arts and Music Division of the Vancouver Public

Library.

ARRANGEMENT: Alphabetical by painter. Coverage within each reel is indicated on the

carton.

AIDS: Ashelflist of indexed material in letterpress is kept in Microforms.

The shelflist is also on film and takes up almost the first reel.

### MICHIGAN EARLY MODERN ENGLISH MATERIALS (MEMEM)

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

PE1650

М5

COVERAGE:

The microfiche in this file are part of *Michigan early modern English materials* by Richard W. Bailey, James W. Downer and Jay L. Robinson (see above call number) with Patricia V. Lehman, and should be used only in **conjunction** with this work. A complete **description** of these microfiche will be found beginning on page xxxiii. Basically, MEMEM is a presentation of selected data illustrating the usages of a large number of words in the period **1475** to **1700**.

ARRANGEMENT:

The data are arranged to give access to the more than 38,000 citations constituting the collection. Access to these citations takes **four** forms.

- 1. Primary Index: arranges citations chronologically within an alphabetized set of entry words--the Early Modern English verbs and verbal auxiliaries.
- 2. Secondary Index: provides access to all lexical forms stored in the collection.
- 3. Forward Word Occurrence List: alphabetizes each occurring lexical item and counts its occurrences.
- 4. Reverse Word Occurrence List: provides the same inventory but alphabetizes from final letter to first.

## **MICROLOG, 1979-\***

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

J103 C3M5

BIBLIOGRAPHY: Ref Microlog index. v. 1, Jan.-Feb., 1979- Toronto, Micromedia

Z1373 Ltd., monthly.

М5

COVERAGE: Generally includes Canadian report literature of reference value

from government and institutional sources of the type covered formerly by *Publicat* (q.v.), *ProFile* and *Urban Canada* (q.v.). UVic Library's subscription to *Microlog* is to **only** those documents that would have been included in *Publicat* and *Urban Canada* (i.e., not *ProFile*). Those that are specifically available in Microforms have been ticked in the main entry

index of Microlog index.

For a more detailed **description** of *Microlog*, see the **introduction** in

any issue of Microlog index (Ref/Z1373/M5).

ARRANGEMENT: Numerically according to fiche accession number used in the main

entry section of the Microlog index.

<sup>\*</sup> Continues Publicat, Urban Canada.

# MIGNE, J. P. PATROLOGIAE CURSUS COMPLETUS (Patrologia Latina)

FORMAT: Microfilm CALL NO.: Microfilm

BR60 M36

COVERAGE: Published by the Catholic Microfilm Center, Berkeley, California, 1969,

in 29 reels. The collected writings of the Latin "Fathers of the Church"

extending from the earliest times to Innocent III (1216).

ARRANGEMENT: Chronological.

INDEX: Alphabetical index extracted from volume 218 of the Patrologia Latina

and published by Gregg Press in 1965.

Kept in Reference: Ref/BR60/M37.

# MIGNE, J. P. PATROLOGIAE CURSUS COMPLETUS (Series graeca)

FORMAT: Microfiche CALL NO.: Microfiche

BR60 M35

COVERAGE: Published by the International Documentation Centre. 161 v. in 166.

One of the richest collections of **ancient** and **medieval Christian** texts consisting basically of the **writings** of the "Fathers of the Church" extending from the earliest times to the Council of Florence (1439).

ARRANGEMENT: Chronological. The fiche collection includes the *Index Locupletissimus* 

published in 2 v.

INDEX: A complete list of names of the authors whose works are printed in

the Greek series of Migne's "Patrologia," compiled by J. B. Pearson.

Cambridge, 1882.

Kept in Reference: Ref/BR60/M37.

# PACIFIC SALMON LITERATURE COMPILATION, 1900-59

FORMAT: Microfiche CALL NO.: Microfiche

QL638 S2M3

Edited and compiled by Galen H. Maxfield, Fishery Biologist, Bureau of Commercial Fisheries Biological Laboratory, Seattle. The purpose of the compilation, totaling 645 microfiches, is to make published scientific information on the five North American species of Pacific salmon immediately accessible and usable.

COVERAGE: Contains 1,406 articles on original research comprising 17,895

pages of text from 119 serials, journals and reports.

ARRANGEMENT: The text material was analyzed and items of information were coded

according to an outline of **subject** categories. The pages of text are **duplicated** as many times as different items of information under these subject categories are contained in the text. Each item is arranged by

author and date of publication.

AID: Ref Maxfield, Galen H. et al. Pacific salmon literature compilation,

QL638 1900-59. Bureau of Commercial Fisheries, Seattle, Wash., S2M3 April, 1965.

Index

Contains instructions for finding information on a subject as well as the actual key that leads one from the subject

### PEEL BIBLIOGRAPHY ON MICROFICHE

FORMAT: Fiche, 115 X 148 mm. CALL NO.: Microfiche

FC3231

Ρ4

BIBLIOGRAPHY: Ref Peel, Bruce P. A bibliography of the Prairie Provinces to 1953

Z1365 with bibliographical index. 2nd ed. Toronto, Univ. of Toronto

P4 Press, 1973. 780 p.

1973

COVERAGE: Includes microreproductions of all the titles in the above bibliography

that could be found, and/or that were not restricted by copyright. For the

scope of the bibliography itself, see the preface, pp. xvii-xxi.

ARRANGEMENT: By number as given in the above bibliography, which is chronological.

FINDING AID: Above bibliography: one copy in Reference, another copy in

Microforms.

## **PROFILE, 1973-78** \*

FORMAT: Fiche, 110 x 150 mm. CALL NO.:

BIBLIOGRAPHY: Ref Profile index. 1973-78. Toronto, Micromedia Ltd., annual.

Z1373.5 A1P68

COVERAGE: Includes selected publications of all the provinces (except P.E.I.) and

the **two territories** for the period covered (1973-78). Types of material **covered** are: annual reports, bibliographic aids, budget statements, estimates, public accounts, statistical summaries, board, committee and commission reports, research studies, Royal Commission reports and studies and planning reports. *Profile* does **not** include: gazettes, Hansards, journals, minutes, statutes, bylaws, regulations,

ephemera and maps.

ARRANGEMENT: Numerically, within each year, according to fiche accession number

used in the bibliographic section of the *Index*.

<sup>\*</sup> Continued by Microlog, 1979- .

# PUBLIC ARCHIVES OF CANADA. MANUSCRIPT DIVISION. FINDING AIDS ON MICROFICHE. 1977-

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

Z6621 P8

COVERAGE: Detailed lists and indexes to about 200 collections in the Public

Archives. Those for another 800 will be added over the next few years. Among the collections of papers for which there are aids are those of Eugene Forsey, Sir Alexander Galt, William Lyon Mackenzie King, Archibald Lampman, Sir Wilfrid Laurier, David Milne, the Papineau family, Lester Pearson, Louis Riel, Sir Charles Tupper and J. S.

Woodsworth. The many **organizations** included range from the Canadian Council on Social Development to the Ottawa Little Theatre, the Canadian Water Ski Association, the Denholm Angling Club and the Order of the

Daughters of Penelope.

ARRANGEMENT: Numerically. The first fiche in the set is an alphabetical index to the

file.

## **PUBLICAT, 1977-78 \***

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

J103 C3P8

BIBLIOGRAPHY: Ref Publicat index. v. 1-2. Jan./Mar. 1977-78. Toronto,

Z1373 Micromedia Ltd. Monthly.

P85

COVERAGE: Contains the complete text on fiche of many of the documents listed in the

bibliographic section of the *Publicat index* (above). The *Index* lists Canadian federal government publications of general reference value, many of which do not appear in the government's own catalogues and checklists. Specific types included are annual reports; research reports and special studies, including those submitted by outside consultants working under contract to government departments and agencies; policy announcements and important press releases; position papers and discussion guides; selected proceedings of government-sponsored conferences; working papers and planning studies; public documents prepared for commissions of inquiry; significant statements and speeches; bibliographies and catalogues; and organization manuals and directories.

ARRANGEMENT: The microfiche collection is in numerical order. In order to find a

publication in the collection, obtain the fiche number from the

bibliographic section of the Index. A subject approach is provided by a

subject and name index section.

Continued by Microlog (q.v.).

# PUBLICATIONS OF THE ENGLISH RECORD SOCIETY AND THE INDEX LIBRARY ON MICROFICHE

FORMAT: Fiche, 10.5 x 15 cm. CALL NO.: Micfiche

DA670 to DA690

BIBLIOGRAPHY: Ref Mullins, Edward L. C., Tests and calendars; an analytical guide to

Z2016 serial publications. London, Royal Historical Society, 1958.

M8 674 p.

COVERAGE: The volumes in microfiche are a selection from the publications listed in

the above bibliography, which can also be used as an index to the series. As indicated in the subtitle, it is 'an analytical guide' and thus outlines

the contents of each publication. The preface is a good general

introduction to the types of material covered.

GUIDE: Ref Publications of the English Record Societies and the Index Library

DA30 on microfiche. Cambridge, Chadwyck-Healey, 1979.

Р8

1978 Lists all the titles held in the microfiche set. It is kept in

Microforms.

ARRANGEMENT: The collection is catalogued separately under the various societies, etc.,

that have published the records, e.g., Bristol Record Society is under Micfiche/DA690/B8B75. For other parts of the collection thus catalogued, see the above guide. They are shelved in call number order

in Microforms.

## ROOSEVELT, FRANKLIN D. THE PRESS CONFERENCES OF

FORMAT: Microfilm CALL NO.: Microf

E742.5

R7

COVERAGE: During his more than 12 years in office (1933-1945), FDR met with

reporters some 1,011 times to discuss--frequently in "off the record" terms--such crucial issues as the banking crisis; New Deal agencies and legislation; party politics; the "Court-packing" controversy; America's

involvement in Europe and Asia; wartime policies and priorities; meetings with Churchill and Stalin; the United Nations; and many of the controversial figures of

his day. Considered to be the  ${\color{blue} most\ important}$  source for the  ${\color{blue} New\ Deal}$ 

presidency.

INDEX: A subject index to each roll of microfilm precedes the volumes on that roll.

Each entry cites the volume, page number and date of the pertinent press

conference.

#### STUART PAPERS . . .

FORMAT: Microfilm CALL NO.: Microf

DA370

S88

COVERAGE AND ARRANGEMENT:

Collection consists of 243 microfilm reels and represents 641 volumes of the Stuart Papers held at the Royal Archives in Windsor Castle. Included are four reels of indexes.

The Papers consist mostly of letters, domestic papers, entry books, warrants and certificates, etc., arising out of or collected by the exiled Stuart court in France and Italy. Of special interest are the four volumes of the *Life of James II*, instructions of King James to his son, and the will of the former. Eye-witness accounts of Prince Charles' expedition to Scotland are also included. Generally the Papers cover the period from 1687 to 1796\*. They are in chronological order.

The index is to names of writers and addressees, arranged in alphabetical order.

<sup>\*</sup> For further information, see Alistair and Henrietta Tayler's *The Stuart papers at Windsor* (1930), call number DA813/T27.

#### THREE CENTURIES OF ENGLISH AND AMERICAN PLAYS

FORMAT: Microprint

CALL NO.: Microprint

PR1241

**W3** 1714-1830. American

1516-1641. Elizabethan, Shakespeare, Jacobean

W31 1642-1700. Restoration drama
W32 1701-1750. Early eighteenth century
W33 1751-1800. Late eighteenth century

**W34** 1737-1800. Larpent MS plays

COVERAGE: This collection, supplemented by another, English and American plays of

the nineteenth century, means that the Library can provide the complete text of virtually every important English language play from *Gammer Gurton's needle*, considered to be the first of the secular drama, up to the beginning of this century. It can probably also provide the drama of this

century but not in this microcard series.

The Larpent collection. In 1737, the Licensing Act provided for the

censorship

### THE THOMASON TRACTS

FORMAT:	CALL NO.:
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George Thomason, born in or about 1602, was a noted London bookseller who became perhaps one of the most noted English bibliographers. Following the execution of Charles I and the initial meeting of the Long Parliament on November 3, 1640, George Thomason collected "every book, pamphlet and newspaper issued in London and as many as he could obtain from the provinces or abroad." He continued this until the restoration of Charles II, April 23, 1661.

The Wing collection of English books covers the period 1641-1700 and, while indeed some of Thomason's bibliography is included, the researcher for the time of the Protectorate (1640-1661) is wise to consult the Catalogue of the Thomason Tracts 1640-1661 (Z2018/B85).

# UNITED NATIONS CONFERENCE ON THE HUMAN ENVIRONMENT, STOCKHOLM, 1972

FORMAT: Microfiche CALL NO.: Microfiche

HM206 U55

COVERAGE: Includes the national reports, case studies and other basic documents

received by the Conference secretariat from States invited to the Conference in accordance with General Assembly resolution 2850 (XXVI), and the basic documents received from members of the U.N. system and other sources, including inter-governmental and non-governmental sources. It should be noted that the basic documents listed are those which were specially prepared in connection with the secretariat's preparations for the Conference. In most cases, these documents have not until now been

accessible outside the Conference secretariat.

ARRANGEMENT: By document number.

FINDING AID: A guide to the Conference bibliography. Lists the documents by type and by

country.

#### UNITED NATIONS DOCUMENTS

FORMAT: Microprint CALL NO.: None

**COVERAGE**:

The Readex Microprint edition of the United Nations Publications provides as complete a set as is possible of the mimeographed and printed symbol series documents of Commissions, Plenary Committees, Conferences and Committees, as well as all the Official Records of all the principal organs of the United Nations--the General Assembly, Economic and Social Council, Security Council, Trusteeship Council, Disarmament Commission, Atomic Energy Commission--in addition to those of the recently created organ, Trade and Development. Included in the collection is also the documentation of all the functional and regional commissions of the Economic and Social Council, as well as the Journal of the United Nations.

At present, the documents and publications series of the U.N. Secretariat are **not** included in the Microprint edition unless they are also issued as a document under the symbol series of another organ and are therefore entered in the United Nations Documents Index.

The **value** of the collection is enhanced by the fact that materials which are **not** available anywhere else, such as the whole series of publications of the Scientific Committee for Atomic Radiation, are supplied in the Microprint edition of the United Nations publications.

ARRANGEMENT:

The arrangement (1946-75) is by issuing agency, alphabetical by the identifying letter symbol of each. For a detailed description of the arrangements and sub-arrangements, Reference has prepared a guide, "The Arrangement of United Nations Documents." Ask for this at the Reference Desk.

Starting with the 1976 documents, arrangement is alphabetical by the letter symbol within each year.

INDEXES:

Ref United Nations documents index. v. 1-

Z6482

U45 A checklist and a subject index, the index cumulating

annually. Covers the United Nations documents and publications received in the Documents Index Unit. Beginning with v. 14 (1963), the monthly issues are replaced and superseded by two separate annual cumulations: (1) Cumulative checklist, and (2) Cumulative (subject)

index.

In 1974, the title changed to *Undex; United Nations documents index*, issued in three parts: Series A, Subject index; Series B, Country index; Series C, List of documents issued. Each series appears ten times a year. A 12-year cumulation, *Cumulated index volume*, 1-13, 1950-1962, appeared in 1974 as well.

#### UNITED STATES. CONGRESSIONAL RECORD

TITLE: U.S. Congress. Congressional record: Containing the proceedings and debates of

the 43rd Congress - March 4, 1873- . Wash., Govt. Prt. Off., 1873-

FORMAT: Microfilm. CALL NO.: Microf

J11 R5

Issued daily while Congress is in session, revised and issued in bound form at the end of the session, the issue for each session numbered as one volume and paged continuously throughout though bound in several parts. There are frequent indexes during the session and a final index to the whole volume, this index sometimes bound separately, sometimes included in the last bound part. It contains the Presidents' messages, congressional speeches and debates in full, and record of votes. It does not include text of bills.

Each index is in two parts:

- alphabetical index of names and subjects, giving, under subjects, bills and bill number
- 2. history of bills arranged by bill number.

The second index is the one to use for full information about a bill, as it gives page reference to everything in the *Record* about the bill from its introduction to its final passage and signing.

For material **before 1873**, the following earlier compilations should be consulted. They **precede** the *Congressional record* in the microfilm cabinets:

Microf J11 A5	Debates and proceedings (better known as Annals of Congress). 1st-18th Congress, 1789-1824.
Microf J11 D5	Register of debates in Congress, 18th Congress, 2nd sess 21st Congress,1st sess., 1824-1837.
Microf J11 G5	Congressional globe, 23rd-43rd Congress, 1833-1873.

# UNITED STATES. GOVERNMENT DEPOSITORY PUBLICATIONS

FORMAT: Microfilm CALL NO.: Microprint

J83 A4

COVERAGE: Complete collection from 1956 to 1980.

This collection of **depository** publications, and the following of **non-depository** publications, includes everything **published** by the United

States Government Printing Office.

\* INDEX:

Ref Z1223 A18 U.S. Superintendent of documents. *Monthly catalog of United States government publications*. Wash., GPO, 1893-

For access to serial titles, the Title index to U.S. government serials, 1953-55 and 1956-60, Ref/Z1223/Z7R52 & R5, is useful as it brings serial volumes together and refers to depository numbers, as does the *Monthly catalog*.

#### UNITED STATES. GOVERNMENT NON-DEPOSITORY PUBLICATIONS

FORMAT: Microprint CALL NO.: Microprint

J83 A42

COVERAGE: 1953 to date.

These publications consist of approximately 12,000 items annually, which, for the most part, are not printed by the Government Printing Office, but are produced independently by the issuing agencies, usually in small editions. Most of them are processed materials produced by mimeograph, multilith, or some similar process. They include all manner of material, from the trivial to the tedious, from miniscule 5 cent pamphlets on how to crack crabs to expensive and ponderous volumes on rural electrification data. Despite the trivial, which in its way can be valuable, they nonetheless contain a large amount of essential reference

matter. This ephemeral material is infrequently added to a library'sfication data. ladl

#### ARRANGEMENT:

The U.S. Government Non-Depository material is arranged in the same manner as the Depository Publications, that is, by entry number under

which each publication is listed in the *Monthly catalog* \* .

The indexes to the Monthly catalog, therefore, serve as an effective author-subject index to the Microprint edition. Again, the documents are arranged in boxes by their Monthly catalogentry number, making them easy to locate.

INDEXES:

Ref U.S. Superintendent of Documents. Monthly catalog of United Z1223 States government publications. Wash., GPO, 1893-

A18

# UNITED STATES. LIBRARY OF CONGRESS. CYRILLIC UNION CATALOG

FORMAT: Microprint CALL NO.: Microprint

Z881 A1C9

COVERAGE: Consists not only of the holdings of the Library of Congress in Russian,

Ukrainian, Byelorussian, Bulgarian and Serbian, but also of **titles** reported by 185 American libraries. This **includes** major parts of the collections of the New York Public Library, the Hoover Library and the

libraries of Columbia, Harvard and Yale.

**ARRANGEMENT**: In three parts:

a. by author and added entry

b. by titlec. by subject.

1,244 cards in seven boxes.

#### **URBAN CANADA 1976-78**

FORMAT: Fiche, 115 x 148 mm. CALL NO.: Microfiche

HT127 U66

BIBLIOGRAPHY: Ref Canadian Council on Urban and Regional Research. Urban and

Z1391 regional references. 1945/62-1976. Ottawa.

C3

Ref Urban Canada. Toronto, Micromedia, 1977-78.

Z1391 U7

COVERAGE: Collection is based on the above bibliographies. It includes non-

commercial publications in the field of Canadian urban affairs, including

government documents, research reports, consultant's studies, institutional publications and some theses. Also **includes** selected

municipal government publications.

ARRANGEMENT: By accession number as they appear in the above bibliographies.

Accession number reflects the **date** of issue, e.g., S74-0013, 77-4004, etc. "S" stands for "Sources," when the collection was called *Canadian* 

urban sources (q.v.).

# VICTORIAN FICTION AND OTHER NINETEENTH CENTURY FICTION