

Guide to Academic Concessions at the Faculty of Law

1. Purpose of the Guide

This guide is intended to clarify how academic concessions are administered in the Faculty of Law to support JD and JD/JID law students.

This guide outlines:

- x The various types of concessions
- x When to contact Law Academic Advising for concessions
- x How to request a concession

2. Academic Accommodation Plans

Academic accommodation plans (AAP) and are administered by the Law Academic Advising Centre (LAAC).

Once registered with LAAC, student's accommodation is ongoing for the duration of their legal studies.

For more information, please refer to the Guide to Academic Accommodation Plans at the Faculty of Law.

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x Course and sections (e.g. LAW 3014 or LAW 109 A02")

x Justification

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The Academic Services team works with Z • š μ v š } v v] v] À] μ o •] • • } v š Z circumstances which often involves confidential student information. The concession offered one student may not look the same as that offered to another student. It is not helpful to compare yourself š } } š Z Æ • š μ v š • μ • Ç } μ u Ç v } š Á Æ } (š Z] Æ] v] À] μ o v Á Æ Ç (() Æ š] • u š } š l } v •] • š v š U (] Æ v (μ] š o % % Æ } Z

Criteria for determining

- c. To secure a concession, students must provide, in advance, to the Coordinator, Academic Services a list of the dates, times, and locations of interviews.

Academic Services

- i. Students must try to avoid or minimize the need to request an academic concession when scheduling interviews.
- ii. In the event that a student requests an academic concession in accordance with the following principles:

- a. As soon as the student has confirmed interviews and knows that there will be a conflict on a specific date, the student should email the Coordinator, Academic Services at lawcaa@uvic.ca to outline the conflict and request an academic concession.

When scheduling interviews, students should consult with the Coordinator, Academic Services to ensure that there is no conflict with the student's writing period. The Coordinator will consider the student's request for an academic concession on a case-by-case basis, taking into account the student's academic record, the nature of the conflict, and the student's need for the concession.

- c. Students who know that they will likely have a conflict during the relevant writing period should prepare for the fact that they will be interviewing during the same general timeframe as they will be writing. Students should consult with the Coordinator, Academic Services to discuss their options.
- d. Students who are granted the academic concession will be required to give their writing period a priority over other academic activities. The student must provide a written explanation of the conflict and the need for the concession to the Coordinator, Academic Services.

13. **Request for Academic Concession**

Law Academic Services will provide a response to your request within 48 hours. If you make your request within 48 hours (Monday to Friday, 9:00 am to 5:00 pm), you will receive a response by the following business day.

If you are granted an academic concession, you will be required to give your writing period a priority over other academic activities.

hours, please call Fran Blake directly at 470-8115 for assistance.

instructions.

If you have not received a response to your request within 48 hours, please forward your request to the Associate Dean, Academic and Student Relations asoc@uvic.ca

14. What to Do if a Request is Denied

If a request for academic concession is denied, a student

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If you have any further questions regarding academic concessions, please email at lawcaa@uvic.ca or call directly at 250-472-0000.

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Last updated 10 September 2024

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