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MSWF ADMISSION GUIDE

This guide is designed to assist applicants in the completion of their admission application to the MSW Foundation (MSWF

ADMISSION REQUIREMENTS



2. EXPERIENCE SUMMARY

All applicants are required to complete and submit a detailed summary of their experience in the field, including the calculation of the total number of hours of experience gained prior to the application date using the Experience Summary form. Information submitted in any other format will be discarded.

Applicants who believe that particular life experiences should be counted towards the experience summary are invited to provide a rationale for including this and articulate the connections of this life experience to social work. This rationale can be included at the bottom of the Experience Summary form.

Field/practicum/co-op placements/internships **cannot be used** to meet this requirement. Again, you **MUST** use the form-fillable PDF to submit your Experience Summary.

3. RESUME

An updated CV/Resume is required. Please ensure that you include: education, employment, volunteer work, and any additional information on accomplishments or initiatives.

4. TWO REFERENCES

These may be two academic references or one academic reference and one employer reference. Applicants **cannot** submit two employer references. Please see the bottom of our website for [Advice on Obtaining References](#).

You must enter the names and the e-mail addresses of your chosen referees as part of the online application process. GARO will send an e-mail request to each referee with instructions on how to submit a reference electronically. The online reference page allows referees to copy and paste a reference letter or comments additional to those required on the reference form. If one of your referees is having difficulty submitting a reference, please ask that person to contact GARO directly: 250-472-4657 or garo@uvic.ca.

Academic references **must** be from post-secondary instructors with whom you have taken a graded course, which is NOT a practicum or field placement.

The employer reference **must** be from someone in a work setting who has/had a supervisory relationship with you.

You are advised to choose referees who can comment on your ability to complete academic work at the graduate level, including writing and critical analysis skills, and can submit a reference by the deadline. Referees have two (v)-5.2 (e)10.9 ()0.5rr&(h)J40.9 ().1 (h)w (r&(h)7nr)14.02176 (r)81ehbhm

