



## GRADUATE STUDENT TRAVEL AWARD APPLICATION

### Eligibility

The objective of the Graduate Student Travel Award Program is to support student travel to conferences, workshops, or research activities. The award is not available for assistance with course required travel or non-research based travel.

In order to determine if you are eligible, please review the following requirements:

- x You must be registered in the term in which you will be travelling to attend the conference
- x You must not owe any monies to UVic or have holds on their UVic accounts
- x Travel must be relevant to your UVic gr(h)-5.u gr(h ( ) (u) Tj 0.003 Tc -0.u) Tj 01ad18.8 ( o)04-1.3a .002
  
- x Submit your travel award application between one-to-four months prior to your travel. Applications received more than four months in advance will not be accepted. Applications submitted fewer than 30 days prior to travel may not be processed/approved in time for

### Application submission:

Students must submit their completed application to the Scholarship Assistant in the Faculty of Graduate Studies via email at [fgsschol@uvic.ca](mailto:fgsschol@uvic.ca) Applications must include:

- x Conference/workshop registration receipt (includes the student name, value of conference registration, conference/workshop dates, city, and country)

### Payment

If approved, you will receive your travel grant funds approximately one month prior to start date of your travel to your conference. Payment will be made in one of two ways, direct deposit or mailed cheque. Please note, if you are receiving a mailed cheque delivery may take longer. You must have a Canadian address/Canadian bank account to receive funds.

If your conference is cancelled and payment has already been made, you may have to reimburse the Faculty of Graduate Studies for funds.

