

# Transcript: CIHRCGSD, Part 2

[Introduction]

Welcome to the CIHRCGSD, Part 2 Application advice and support

- x What are the selection criteria?
- x How do I submit an application?
- x What support is available?
- x What are my next steps?

Learn more in this 20minute recording presented by the Faculty of Graduate Studies.

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Territory Acknowledgement: I would like to acknowledge and respect the KQFN peoples on whose traditional territory the university stands and the Songhees, Esquimalt and Wnskwé peoples whose historical relationships with the land continue to this day.

## Accessibility Statement

For a copy of these slides and a transcript of this recording (including hyperlinks), please visit the Faculty of Graduate Studies (FGS) [Canada Graduate Scholarship Doctoral](#) website. Content is available in Microsoft PowerPoint and Microsoft Word.

If you experience accessibility barriers with this presentation please contact [accessibility@uregina.ca](mailto:accessibility@uregina.ca).

## Am I eligible?

The CGSD is open to Canadian citizens, Permanent Residents, and Protected Persons (individuals who have been granted refugee status or permanent residence in Canada).

Applicants must be in the final year of a master's or doctoral program at the time of completion of a thesis, dissertation, or major research project.

You must have completed no more than twentyfour months of full-time study in your doctoral program as of December 31 of the year of application.

There are some exceptions. The table on this slide summarizes three exceptions to this requirement in which students may be eligible with up to thirty-six months of study. The

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are enrolled directly from a bachelor's to a PhD program if you  
are enrolled in a joint professional program in which you will receive both a master's and a  
doctoral degree you must have completed no more than thirtysix months of full time study  
in your program, the months of study are calculated when you ent2g youumpot2iau

As you prepare your application, work back and forth between the selection criteria and

the instructions. Provide them with a draft copy of your Outline of proposed research, your Contributions and statements, and your CV. Ask your referees to include

submitted but not yet accepted. Think of your application not as a series of discrete text boxes and attachments, but as a single cohesive document.

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## CIHR CGSD APPLICATION

You will prepare your application using the ResearchNet Online System. Consult the

• [CIHR Application Instructions](#) and a list for a complete application. There are eight tasks to complete, as well as your Common CV, which is through the [CV website](#)

Be sure to follow the [CIHR Online presentation & attachment standards](#) this covers things like font size and page numbering.

Initiate your application, then edit and save frequently. Don't wait until the last minute to initiate an application and upload your attachments. There are three reasons why this is helpful:

1. If you initiate an application, then send FGSA an email, we can check the portal to ensure that we can see your application. This means you have selected the correct option to be in the UVic pool of applicants. If you don't select the correct options, CIHR may disqualify your application.
2. You must register for CIHR Pin for your application. Receiving your CIHR Pin may take up to 24 hours.
3. In the event of a systemwide technical problem –which does happen from time to time –we will know that you are an applicant in this competition and we will be able to provide you with information and instructions.

If you are experiencing technical issues, please contact the [CIHR Help desk](#) for support.

## Equity Initiatives

Indigenous student researchers. As part of the Agencies' commitment to supporting research by and with Indigenous peoples, institutions may recommend an unlimited number of applications from Indigenous students to the national competition.

Black student researchers. The Agencies have dedicated resources to address the to address inequities, making Canada's research culture more equitable, diverse, and inclusive.

In order to be considered for these initiatives, students are invited to self-identify in their online application.

## Optional Documents

The \_\_\_\_\_ document includes any personal circumstances (including gender, race, diversity, ability, sexuality, health disparities, educational access, etc) that

- What is the key question your research addresses?
- State objectives and hypothesis, outline your approach and your role, and methods and procedures that you will use.
- Use a space-saving citation style
- Use headings for readability

## Training Expectations

You have two pages to give a description of experiences that contributed to the development of your interest in research. You should provide an overview of how your previous research training and/or experience outside of academia relates to your present research proposal. For example, how will your previous experience contribute to your current or upcoming research training work.

Answer these questions in your work:

- x How does the training you expect to acquire contribute to your research goals and impacts that you hope to achieve?
- x Why did you choose to do research at this location and what do you expect to learn from the training? –i.e., skills you gain from your supervisor, reputation of institution, etc. - How will training contribute to your productivity and research goals
- x Have you outlined your future goals and your career path relating it to your research?
- x Have you included student groups, presentations, conferences, community work

transcripts you will be uploading. Visit the CCV instruction page for more information on how to complete your CCV.

Note: During peak periods, there can be a delay between the time that you submit the CCV and when ResearchNet is able to validate it. It is highly recommended that you submit your CCV well in advance of the competition deadline.

## Sponsor Assessments

These are two assessment reports within the application; one sponsor should be your current graduate supervisor. If your graduate supervisor cannot provide you with a sponsor assessment, you should provide a rationale in the Special Circumstances section of the application.

Sponsor assessments play a critical role in the review process so it is important to select a sponsor who will provide you with a strong assessment. CIHR recommends that the applicants choose sponsors under whom they have trained and who have had a good opportunity to assess their potential for research

Provide your sponsors with a copy of your draft application, CCV, and direct them to the [CIHR Information for Sponsors website](#).

You will need to enter the sponsor contact information into the online form: this will generate an email with instructions on how to link the assessment form and will include a unique URL. The sponsor assessments submitted via ResearchNet. I recommend that you set an earlier deadline with your sponsors, as you will not be able to submit your

## Research Ability and Potential

Fifty per cent of your score is based on research ability and potential. Reviewers will be looking at your: Training Expectations, Research Project Summary, CCV, Sponsor Assessments, Publication list and Special Circumstances (optional) and more.

Make sure you are answering these questions have been answered in your application:

- Have you demonstrated how your training expectations are directly related to your research?
- Have you communicated your concepts and methodology clearly?
- Have your sponsors completed a well-rounded assessment of you with the materials you provided?

## Relevant Experience and Achievement Obtained within and Beyond Academia

Reviewers will be looking at your CCV, academic transcripts, Activities, collaborations, awards, training expectations, sponsor assessments and again special circumstances (if applicable). Make sure you

- Have you completed your CCV and included all post

## Transcripts

It is very important that your transcripts meet both the CIHR requirements, and UVic

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- x Your transcripts must be complete. You must have transcripts for all post secondary studies including transfer credit, study abroad, and programs not completed. If you participated in international exchange and those courses are listed in your home institution's transcript, it must include a letter grade or score, not just a complete or incomplete designation. If a score isn't included you will 2 ô ô î Û Í 2 Û : - è Í transcript from the host institution.
- x Your transcripts must be up-to-date including fall 2024 registration. This is important for proof of registration and the months of study eligibility requirement.
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- x When ordering transcripts, request that they be sent to you, not FGS.

See complete instructions on the FGS CGSD website under the Application Procedures section.

## What Support is Available

The Faculty of Graduate Studies provides support throughout the application process. My contact information is provided here: " : 2 \$ Í Û ‡ : æ ô X e \ à Û < è : + Í X \ U Û î 1 2 \ e X Í e email \ è : + : - , j } è ß è Í

Your CIHR Coach, Dr. Ryan Rhodes email [X : î ô \ , j } . c a](mailto:X : î ô \ , j } . c a) can provide advice and feedback on your application, particularly your outline of proposed research and your application strategy.

Additional writing support is available through UVic's Centre for Academic Communication (CAC) located in the Library. You can book individual appointments or you can upload your writing to their online portal to receive feedback. While the CAC can't advise on the technical aspects of your proposal, they can help you polish your writing into a compelling argument.



Finally, please keep in mind that your technical support is through CIHR, not UVic, so allow  
transcripts or a forgotten password). Before you contact CIHR you may want to review their  
[frequently asked questions](#) and [troubleshooting tips](#) webpages.