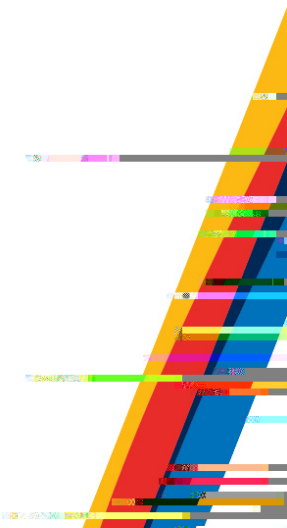


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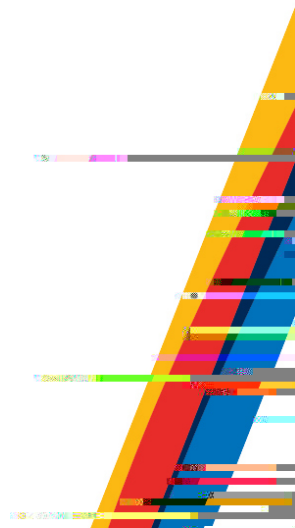
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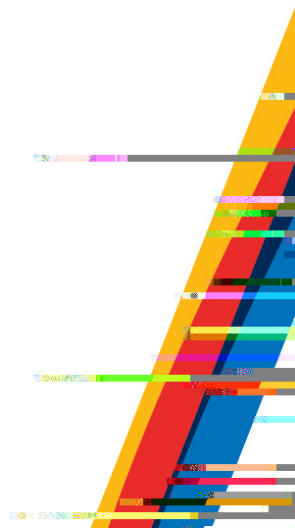
This policy applies to cleaning



- UVic Custodial Services strongly limits the use of hazardous chemicals. Cleaning staff receive orientation and training on the various hazards of different toxic chemicals and how to address spills.
 - Spills will be cleaned and handled according to the manufacturer safety data sheets provided by the manufacturer.
 - All spills will be handled carefully. As soon a spill of a non-sustainable product occurs, the responsible party must be notified. If the spill occurs in an area to which typical building occupants have access, the area will be cordoned off and building occupants will be informed to stay clear of the area.
 - Material safety data sheets for all of the cleaning chemicals used in the building will be retained and hazard information will be highlighted. This information is housed in a MSDS database system and will be updated regularly.
-
- Cleaning staff and building occupants will be supplied with safe cleaning chemicals that meet the sustainability criteria described in the purchasing guidelines listed below.
 - Highly concentrated laundry detergents will be used reducing key negative environmental impacts. such as reducing packaging demands (which are also recyclable), storage, waste, and transportation requirements thus reducing greenhouse gas emissions,
 - For surface cleaning, peroxide based green seal certified products will be used wherever possible.
-
- Manual-powered equipment and cleaning strategies will be used in small area locations where possible to reduce the energy and water used by powered equipment and typical cleaning strategies.
 - Powered equipment will be used where improved cleaning can be attained. All selected power equipment uses sustainable electrical power with no emissions. Powered equipment such as autoscrubbers also reduce water consumption in large areas versus manual methods and significantly improves surface cleanliness for occupants.
 - Cold water will be used for most cleaning applications to reduce energy used to heat hot water.
 - Vacuum filters and other applicable equipment will be changed frequently to enable air flow and reduce the energy consumption of the equipment.
 - Wherever possible, the cleaning chemical use will be minimized.



- Toxic chemicals are rarely used and only when strictly necessary. Only FMCS supervisors or managers can issue these products and will be responsible for providing on-the-spot training in use and safety measures. FMCS supervisors will record which chemical was used, where it was applied, and the reason for its use. This information will be used to track against the goal for using toxic chemicals only when strictly necessary.
- All vacuum filters will be replaced on a regular basis.



- Safeguards, such as rollers or rubber bumpers, to avoid damage to building surfaces;
- Ergonomic design to minimize vibration, noise, and user fatigue.
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